

## February 15, 2024 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on February 15, 2024.

**ROLL CALL:** Commissioner Doss chaired the meeting.

Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss – Present.

Staff present was Director Iovinelli, Superintendent Murphy, Superintendent Doss, and Manager Cumbee.

Via Zoom: Garden Club Members Jessica Rinks and Kimberly Adami

Bridget Deatruck, Hitchcock Design

Pledge of Allegiance Recited.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve the agenda.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **REGULAR BOARD MEETING MINUTES January 18, 2024**

*Motion was made by Commissioner Sansone seconded by Commissioner Gillian to approve the minutes of the January 18, 2024 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING January 18, 2024**

*Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the closed session minutes of the January 18, 2024 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **CORRESPONDENCE:**

IAPD Calendar of Events

### **PUBLIC COMMENT:**

None

### **TREASURER'S REPORT:**

Commissioner Sansone reviewed the disbursements.

*Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to Approve Disbursements for January/February 2024 totaling \$82,595.32.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **FINANCIAL STATEMENTS:**

*Motion was made by Commissioner McDermott, Seconded by Commissioner Sansone to approve the Financial Statements for January 2024.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **BUILDING & PARKS REPORT:**



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Superintendent Doss reviewed his report and asked for any questions.  
Commissioner Doss complimented the progress at Reiger Park.  
Director Iovinelli brought up the discussion on the softball field construction.  
A discussion took place.  
Superintendent Doss discussed what needs to be done. He is currently getting quotes on fencing, the fields, both in-field and outfield.  
Commissioner McDermott asked about new score boxes.  
Staff are in the very early stages.  
Commissioner Sansone asked if it would affect the camp out location.  
Commissioner McDermott asked about little league.

### **RECREATION REPORT:**

Director Iovinelli reviewed Superintendent Krajewski's report and asked for any questions.  
Director Iovinelli added that staff are looking into cancelling the Royal Ball event due to low enrollment.  
Commissioner McDermott asked about meeting with CAST swimming.

*Commissioner Lyons arrived at 6:15 p.m.*

### **COMMUNICATION and MARKETING REPORT:**

Manager Cumbee reviewed his report and asked any questions.  
Commissioner Doss asked about signage at the Harrison Street expansion.

### **BUSINESS REPORT:**

Superintendent of Business Murphy reviewed his report and asked for any questions.  
Superintendent Murphy discussed the liquid asset fund interest received.

### **DIRECTOR REPORT:**

Director Iovinelli reviewed her report and asked for any questions.  
Director Iovinelli added that meeting for the efficiency committee meeting.  
Also added Ferrara Pan reached out to have a conversation about collaborating.

### **WSSRA REPORT:**

Nothing new to report.

### **PARK FOUNDATION:**

Commissioner Lyons discussed a meeting. She has a corporate sponsor that wants to work with the Foundation.  
Director Iovinelli confirmed the foundation is in good standing.

### **UNFINISHED BUSINESS:**

Phase 1 – Aquatic Center – Splash Pad  
Nothing new to report.

### **Pocket Parks**

*Rieger Park*  
Progress is happening!

### *Remembrance Park*

Hitchcock Presentation – Bridget Deatruck from Hitchcock design presented the final design for Remembrance Park. Upon approval it will go to bid next week and be awarded at the March 21 board meeting. The design, schedule and budget was discussed.



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Commissioner Gillian asked about lighting for the flag poles.

Commissioner Doss asked about the back fence.

Commissioner Sansone asked about security features.

Commissioner Gillian mentioned being concerned about the timeline.

Commissioner Gillian does not want the park to begin until we have a permit in hand.

Staff and Hitchcock will address all concerns before going to bid.

### **Pickleball Courts**

Commissioner McDermott discussed the local Pickleball group/organization. She would like to see more opportunities for Pickleball players.

### **School District 91 – Grant White Building**

Nothing new to report.

### **Aquatic Center – Main Pump Room Pipe Replacement Project**

Director Iovinelli discussed the need to replace the main pumps due to the lag time to ship and if they fail, we will have to close. The company was chosen as the lowest qualified bidder because of their ship time, their price and they were on site to inspect exact need.

*Motion was made by Commissioner Gillian, Seconded by Commissioner Sansone to accept the proposal from Thompson Pumps in the amount of \$17,844 as recommended by staff as the lowest responsible quote to replace the main pool mechanical room circulation pumps.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*

### **IAPD/IPRA Annual Conference – Recap**

Director Iovinelli thanked the board for their continued support in this professional development.

Commissioner Sansone commented on the staff session as superior. He was proud of the staff!

### **Historical Society – Pocket Park Project**

Director Iovinelli met with Jill Wagner from the historical society. They wanted to discuss the history of the pocket parks and have an opportunity to place signage at the park about the history. They will continue conversations.

### **Community Garden**

Director Iovinelli met with the community garden representatives. They discussed details.

Park District concerns are finding a lease for the property and the number of residents compared to non-residents. Without a lease we cannot hold liability insurance on the property.

Commissioner McDermott asked why are they not pursuing the Village.

Commissioner Gillian gave the history.

### **Pocket Park Cameras**

Director Iovinelli let the Board know staff are working on getting cameras at the pocket parks.

### **IAPD Legislative Lunch**

Director Iovinelli informed the Board the event is being held at the Park District Admin building on February 23. Please let her know if you are planning on attending.

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**Other Matters for Discussion**

None.

**NEW BUSINESS**

**Ordinance #240215A**

*A Motion was made by Commissioner Sansone and seconded by Commissioner Gillian to adopt Ordinance #240215A abating the tax hereto levied for the year 2023 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternate Revenue Source), Series 2022 A, of the Park District of Forest Park, Cook County, Illinois.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss; Nays: None; Absent: Commissioner Lyons*


**Other Matters of Discussion**

None

**Public Comment:** None.

*A motion was made by Commissioner Gillian, seconded by Commissioner Sansone to adjourn the meeting at 7:18 p.m.*

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 3/22/24