

## January 18, 2024 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on January 18, 2024.

**ROLL CALL:** Commissioner McDermott chaired the meeting.

Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott – Present.

Excused Absence: Commissioner Doss and Commissioner Lyons

Staff present was Superintendent Murphy, Superintendent Doss, Superintendent Krajewski, and Manager Cumbee.

Pledge of Allegiance Recited.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to approve the agenda.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING November 16, 2023**

*Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the closed session minutes of the November 16, 2023 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **REGULAR BOARD MEETING MINUTES December 21, 2023**

*Motion was made by Commissioner Sansone seconded by Commissioner Gillian to approve the minutes of the December 21, 2023 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **CLOSED SESSION MINUTES OF THE REGULAR BOARD MEETING December 21, 2023**

*Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the closed session minutes of the December 21, 2023 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **CORRESPONDENCE:**

None

### **PUBLIC COMMENT:**

None

### **TREASURER'S REPORT:**

Commissioner Sansone reviewed the disbursements.

*Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to Approve Disbursements for December 2023/January 2024 totaling \$382,316.34.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **FINANCIAL STATEMENTS:**

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*Motion was made by Commissioner Sansone, Seconded by Commissioner Gillian to approve the Financial Statements for December 2023*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

Nick Bada, Sikich Representative discussed the 2022-2023 Audit. The presentation included that they issued an unmodified opinion on the financial, which is the highest level of assurance they can provide as an auditor.

Superintendent Murphy added a big thanks and credit to Grace Kenney for all her work with the audit. Commissioner Gillian added complements to staff on a great audit.

*Motion was made by Commissioner Gillian, Seconded by Commissioner Sansone to accept the 2022-2023 Audit as presented by Sikich and staff.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons*

### **BUILDING & PARKS REPORT:**

Superintendent Doss reviewed his report and asked for any questions.

Commissioner Gillian complemented how great the park looks.

Commissioner McDermott thanked staff for all their help with the Jackie Schultz service held at the Park.

### **RECREATION REPORT:**

Superintendent Krajewski's reviewed her report and asked for any questions.

**Commissioner McDermott asked about how many children used the park services on the e-learning snow days.**

**Superintendent Krajewski answered about 10 throughout the day.**

**Commissioner McDermott thanked her and her staff.**

### **COMMUNICATION and MARKETING REPORT:**

Manager Cumbee reviewed his report and asked any questions.

Commissioner Gillian suggested we put out some recognition for staff stepping up and taking care of the children during the e-learning days. And that our facilities remained open.

Manager Cumbee suggested not overstepping the recognition to fuel a fire on social media.

Commissioner McDermott suggested putting it on our website. She suggested we shout out for our efforts above and beyond.

*Commissioner Doss arrived at 6:14 p.m.*

### **BUSINESS REPORT:**

Superintendent of Business Murphy reviewed his report and asked for any questions.

### **DIRECTOR REPORT:**

Superintendent Murphy reviewed Director Iovinelli's report and asked for any questions.

Superintendent Murphy added about the Hitchcock amendment for Remembrance Park.

### **WSSRA REPORT:**

Nothing new to report.

### **PARK FOUNDATION:**

Nothing new to report.

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### **UNFINISHED BUSINESS:**

Phase 1 – Aquatic Center – Splash Pad  
Continuing discussion in closed session.

### **Pocket Parks**

#### *Rieger Park*

Superintendent Doss updated the Board on the status of the park. With the winter weather, the park is temporarily on hold.

Commissioner Doss confirmed we are still on contractors work calendar.

#### *Remembrance Park*

Superintendent Doss presented the draft of the plans for the park. This is an opportunity for the board to express any concerns and ask questions. The final plans will be presented at the February board meeting by Hitchcock. It is proposed to go to bid at the end of February and award the contract at the March Board meeting. The project will begin after May 1.

Superintendent Doss reviewed the features, the surface style and colors. He informed the board it is still under budget. He also emphasized the ADA features included.

Commissioner Doss asked about the schedule. Superintendent Doss reviewed the current timeline.

Commissioner Doss asked when the construction fence will go up. Superintendent Doss added it will be up with the project begins. Superintendent Murphy also included Director Iovinelli reached out to the Village to inform them the park will be closed beginning May 1.

Commissioner Gillian requested us to reach out to MWRD and the Village. Superintendent Doss informed the Board we are already in contact with MWRD and The Village is attending our next meeting with the Architects.

Superintendent of Doss went through the schedule and budget.

Commissioner McDermott asked about the memorial stone. Superintendent Doss informed the board it is staying in place.

Superintendent Murphy updated the board from Director Iovinelli's report, Hitchcock will attend the February Board meeting. They will present the final plan. We plan to go out to bid the end of February.

Commissioner McDermott asked what is happening to the equipment at the Park. Superintendent Doss Informed the Board the equipment is very outdated.

Commissioner McDermott asked about the swings and the ADA equipment.

Commissioner Gillian asked about cameras about the pocket parks.

### **Pickleball Courts**

Nothing new to report.

### **School District 91 – Grant White Building**

Superintendent Murphy informed the board at the last school Board meeting that the School Board informed them they would send out a questionnaire to all interested parties. The staff have not received any questions to date. The school board also said they would make a decision in February.

Staff plan on attending the meeting in February.

### **Aquatic Center – Main Pump Room Pipe Replacement Project**

Commissioner McDermott asked about the reference checks.

*Motion was made by Commissioner Gillian, Seconded by Commissioner Sansone to accept the proposal from Dan's Mechanical, Inc. from Ingleside, Illinois in the amount of \$62,890.00 to repair and replace all main pump room pipes project as recommended by staff.*

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**Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, and Commissioner McDermott; Nays: None; Absent: Commissioner Doss and Commissioner Lyons**

### **NEW BUSINESS:**

#### **IAPD/IPRA Annual Conference – Chicago Illinois**

Superintendent Murphy let the board know they received their packets with hotel and conference details.

#### **Historical Society – Pocket Park Project**

Superintendent Murphy informed the Board Jackie has a meeting set up to discuss the Historical Society putting together the history of the Pocket Parks and what they could do at the parks.

#### **Harrison Street – Expansion**

##### *Signage*

Superintendent Murphy brought up the question from the last board meeting about putting up signage at the park.

Manager Cumbee discussed the quality of the sign.

Commissioner Doss as if we can put up a sign at the park identifying it as park property but have the option to add a name later.

#### **Community Garden**

Commissioner Gillian discussed the history of the Community Garden. He informed the Board it should belong to the park district. The individual currently running the garden no longer lives in town and reached out to Commissioner Gillan to discuss its future.

Commissioner Gillian will work on setting up a meeting. Commissioner McDermott wants to see the current lease.

Superintendent Murphy will reach out to Jim Angelo from Burke to explore the history of the lease.

A discussion took place.

### **CLOSED SESSION**

***A Motion was made by Commissioner Doss and seconded by Commissioner Sansone to enter into closed session at 6:40pm to discuss matters concerning Land Acquisition 2(c)5 and Threatened Litigation 2 (c) 11.***

***Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, Commissioner Doss and Commissioner McDermott; Nays: None; Absent: Commissioner Lyons***

*Motion was made by Commissioner Gillian seconded by Commissioner Sansone to come out of Closed Session at 7:15pm*

***Roll Call: Ayes: Commissioner Gillian, Commissioner Sansone, Commissioner Doss and Commissioner McDermott; Nays: None; Absent: Commissioner Lyons***

*Action Taken: None*

**Public Comment: None.**

***A motion was made by Commissioner Gillian, seconded by Commissioner Sansone to adjourn the meeting at 7:16 p.m.***

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Submitted by: [Signature] Secretary

Approved by: [Signature] Board of Commissioners

Approved by: [Signature] Board of Commissioners

Date: 2/15/24