

June 15, 2023 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:01 p.m. on June 15, 2023.

ROLL CALL: Commissioner Lyons, Commissioner McDermott, and Commissioner Lyons – Present.
Commissioner Sansone and Commissioner Doss – Excused Absence
Staff present was Superintendent Murphy, Superintendent Krajewski and Manager Cumbee.
Diana Jackson - Resident

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve the agenda.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

REGULAR BOARD MEETING MINUTES May 18, 2023

Motion was made by Commissioner Gillian seconded by Commissioner McDermott to approve the minutes of the May 18, 2023 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

REGULAR BOARD MEETING MINUTES June 1, 2023

Motion was made by Commissioner McDermott seconded by Commissioner Gillian to approve the minutes of the June 1, 2023 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

CORRESPONDENCE:

Thank you for the kindness over the years, from Cathy Mustari and family of Mary Ann Geraci. Along with a check in the amount of \$3,000.

Thank you from WSSRA for the Gold Cup sponsorship for the Derby Gala.

Thank you from St. Luke and St. Bernadine Parish Women's Club for the donation for their Spring Fling event.

PUBLIC COMMENT: None.

Oath of office given by board secretary and recited by Tim Gillian. He was sworn in for a 6-year term.

TREASURER'S REPORT:

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to Approve Disbursements for May/June totaling \$310,020.06.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

FINANCIAL STATEMENTS:

Motion was made by Commissioner McDermott, Seconded by Commissioner Gillian to approve the Financial Statements for May 2023

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

BUILDING & PARKS REPORT:

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Director Iovinelli reviewed Superintendent Doss's report and asked for any questions. Commissioner Lyons asked what the hours are the workers can work on site. Director Iovinelli informed they completed the demo and are waiting on MWRD to begin the construction phase.

RECREATION REPORT:

Superintendent Krajewski's reviewed her report and asked for any questions. Superintendent Krajewski informed the board camp is off to a great start. Commissioner Gillian asked about the Splash Pad and how it's going. He also asked about how many kids are in camp. Superintendent Krajewski responded with nothing but positive feedback on the Splash Pad and 120 kids are in camp. Commissioner McDermott asked for clarification on the date for the band for next week.

COMMUNICATION and MARKETING REPORT:

Director Iovinelli reviewed Manager Cumbee's report and asked for any questions.

BUSINESS REPORT:

Superintendent of Business Murphy reviewed his report and asked for any questions. Superintendent of Business Murphy discussed his new reports and changes made to his reporting. Commissioner McDermott commented on why transfers are being done monthly instead of at the end of the fiscal year. Superintendent of Business Murphy replied with it is a better way to reflect it monthly to create more transparency.

DIRECTOR REPORT:

Director Iovinelli reviewed her report and asked for any questions. Director Iovinelli updated the board on the billboard contract. It is up at the end of the year, after 20 years. The attorney is reviewing the current contract. Commissioner McDermott asked if there is an increase in the amount of rent each year.

WSSRA REPORT:

Director Iovinelli updated the board, the Park District and partnership with WSSRA received a grant in the amount of \$2,500,000 for the future indoor space. Director discussed moving forward with a memorandum of understanding for the future facility with WSSRA. This solidifies the relationship, and we cannot get the grant funds without the partnership. Commissioner Lyons asked about the funds, what they can be used for. Director Iovinelli replied with only building the facility.

PARK FOUNDATION:

Nothing new to report.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli informed the board that the facility is well received. The substantial completion date was set, May 25, 2023. This determines the start of the one year warranty.

Pocket Parks

Rieger Park

The hold up is the waiting on MWRD permits.

The change order was an unforeseen issue. The asphalt underneath the playground contained petromat, which is contaminated and must be disposed of properly.

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Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve pay request #1 from Clauss Brothers for the Rieger Park renovation project in the amount of \$50,340.33 as recommended by Hitchcock Design Group and Staff.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to accept change order #1 in the amount of \$12,260.00 to remove asphalt containing petromat.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

Remembrance Park

Nothing new to report.

Popelka Park

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve pay request #1 from Hacienda Landscaping in the for the Rieger Park renovation project in the amount of \$36,723.35 as recommended by Hitchcock Design Group and Staff.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

Harrison Street Expansion

Director Iovinelli explained this is the final pay out for the Harrison Street expansion.

Director Iovinelli discussed the temporary barriers, benches and flowerpots to dress the area up.

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve pay request #3 from Burke, L.L.C. for the Top Soil and grass seed at the Harrison street property in the amount of \$36,723.35 as recommended by Staff.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

Pickleball Courts

Director Iovinelli discussed a few emails and messages received in regard to use of the current tennis courts. Staff are working on ideas for future sites for pickleball courts. Director Iovinelli reminded the board this is a future project.

Director Iovinelli discussed the current layout of the tennis courts, 3 courts are lined for pickleball courts. It is a challenge when tennis programs are being hosted on the courts. A discussion took place discussing putting our residents' services first.

Commissioner McDermott asked about what courts are around Forest Park.

A discussion took place.

16" No Glove National Softball Tournament

Staff meet weekly to discuss logistics. Logo is complete. Dates are July 27-30. Staff, Board and volunteers will have different colored shirts to differentiate individuals based on their role.

Staff are working on volunteer recruitment. Staff adjusted the serving time. Volunteers will only work 3 hours at a time.

Commissioner McDermott does not agree with the merchandise color of shirt.

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Fourth of July Celebration

Logistics are all set. We look forward to the event on Tuesday, July 4. We are working with the police department, and we have a security service to help support. Bands are hired.

Commissioner McDermott asked how we are advertising this event. Director Iovinelli responded with no advertising.

Fall Fest

The event is Saturday, September 9.

NEW BUSINESS:

NRPA National Conference – Dallas, Texas, October 10-12, 2023.

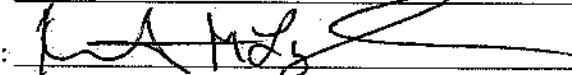
PUBLIC COMMENT – Diana Jackson, Resident, discussed the use of the pickleball/tennis courts. Her request is there a way we can share the courts. She understands it is a safety issue sharing the courts with the kids during programs. Or is there a way we can mark the tennis courts for pickleball. Is there a way the Park District can work with them.

Motion was made by Commissioner Gillian seconded by Commissioner McDermott to adjourn the meeting at 6:53 p.m.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Lyons; Nays: None; Absent: Commissioner Doss and Commissioner Sansone

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 7/20/23