

April 20, 2023 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:01 p.m. on April 20, 2023.

ROLL CALL: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone and Commissioner Doss – Present.

Staff present was Superintendent Doss, Superintendent Murphy, and Manager Cumbee.

Residents – Monique Cotton, Shannon Wood, Monica Roundtree, and Joseph Polak. Marjorie Clark, Juneteenth Committee.

APPROVAL OF AGENDA:

Motion was made by Commissioner Lyons, seconded by Commissioner Gillian to approve the agenda.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

REGULAR BOARD MEETING MINUTES March 16, 2023

Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the minutes of the March 16, 2023 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Abstain: Commissioner Lyons

CORRESPONDENCE:

Congrats letter from Speaker Welch for the OSLAD Grant

Thank you from St. Lukes

Village Bark in the Park Invitation

IAPD Legislative Conference registration information.

WSSRA Derby Gala Information.

PUBLIC COMMENT: None.

Moved up from New Business –

Juneteenth Committee

Director Iovinelli introduced Marjorie Clark from the Juneteenth Committee. Marjorie Clark presented the event proposal for this year's event. Marjorie mentioned this is the longest running equity event in the community. She describes the basis behind the event and the importance. She looks forward to a more symbiotic relationship. Marjorie details the requests of the event. She will communicate the detailed list via email to the Director. Commissioner McDermott would like everything streamlined to ensure everyone is on the same page to ensure all the needs are met. Commissioner McDermott layout out the details of the in-kind donations from the park. The full use of the pool facility and the concession are. The donation of hotdogs and drinks. Commissioner McDermott wanted to confirm the direct contact with the Director and Marjorie. Commissioner McDermott would like a rain date confirmed. Marjorie will confirm with the park a rain date via email.

TREASURER'S REPORT:

Commissioner Sansone reviewed the report and answered any questions.

No out of the ordinary expenses.

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to Approve Disbursements for March/April totaling \$149,445.87.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

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FINANCIAL STATEMENTS:

Motion was made by Commissioner McDermott, Seconded by Commissioner Gillian to approve the Financial Statements for March 2023

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

Commissioner Sansone complemented the park. Commissioner Doss asked about tree trimming. He also about the location of the Oak Leaf Sign.

RECREATION REPORT:

Director Iovinelli reviewed Superintendent Krajewski's report and asked for any questions.

Director Iovinelli added all summer events are scheduled and logistics are planned. She also reported almost every week of day camp is full with about 50 kids on each waiting list. Staff are being creative in finding space. The Recreation Department is about 75% hired for summer.

Commissioner McDermott asked when softball starts. Director Iovinelli responded with next Monday.

Commissioner Sansone asked when Little league started. Director Iovinelli responded with April 1.

Commissioner Lyons asked about outside groups using the pool. She asks about it being limited to two groups a day. She asked about defining what a group means, outside of Forest Park or just groups.

Director Iovinelli clarified. Our insurance company recommends limiting it to 2 outside groups a day for safety. Groups can bring up to 100 kids.

COMMUNICATION and MARKETING REPORT:

Director Iovinelli reviewed Manager Cumbee's report and asked for any questions.

BUSINESS REPORT:

Superintendent of Business Murphy reviewed his report and ask for any questions.

Superintendent Murphy added we are up to date with our tax receipts.

DIRECTOR'S REPORT:

Director Iovinelli reviewed her report and ask for any questions.

Director Iovinelli reported the camera system is completely installed and staff were trained on it. She also added soil and grass seed blanket is being installed at the Harrison Street property next Monday. Also, add about attending the Legislative Conference in Springfield.

Commissioner McDermott asked when the fence will come down. Director Iovinelli responded that the plan was to take it down June 1.

WSSRA REPORT:

Nothing new to report.

Added about the Derby Gala event.

PARK FOUADATION:

Director Iovinelli and Commissioner Lyons will set up a meeting.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli updated the Board. Things are moving along. The LifeFloor is complete. Director Iovinelli and Superintendent Murphy were asked to write an article for the IPR magazine. The final mechanical piece, the VFD's. Director Iovinelli is setting up the meeting with IDPH for their inspection.

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Pocket Parks

Reiger Park

Director Iovinelli updated the board on reference checks on the lowest bidder.

A motion was made by Commissioner Gillian, seconded by Commissioner McDermott the board accepts the bid from Clauss Brothers as the lowest most responsible bidder, for the Complete renovation of Reiger Park, in the total amount of \$801,443.75.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

A motion was made by Commissioner Sansone, seconded by Commissioner McDermott to accept the proposal from NuToys Leisure Products dated April 12, 2023 as part of the Reiger Park complete renovation buy Owner Items in the amount of \$24,872.00.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

A motion was made by Gillian, seconded by Commissioner Lyons to accept the proposal from NuToys Leisure Products dated April 12, 2023 as part of the Reiger Park complete renovation buy Owner Items in the amount of \$126,215.00.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

A motion was made by Commissioner Sansone, seconded by Commissioner McDermott to accept the proposal from Imagine Nation, LLC dated April 13, 2023 as part of the Reiger Park complete renovation buy Owner Items in the amount of \$29,436.00.

Commissioner Lyons asked if this is the water feature is part of the grant.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

A motion was made by Gillian, seconded by Commissioner Lyons to accept the proposal from ROMTEC, Inc. dated April 17, 2023 as part of the Reiger Park complete renovation buy Owner Items in the amount of \$168,180.83.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Remembrance Park

Nothing new to report.

Popelka Park

The first on the ground is Thursday, May 11.

Harrison Street Expansion

Nothing new to report.

Oak Leaf Sign discussion took place with the Board. The board decided to keep the sign and use in the future of the property.

Commissioner Gillian was happy with the idea. Commissioner Lyons was glad the park is preserving history.

Park District Brand/Logo

A motion was made by Gillian, seconded by Sansone to approve the new logo for the Park District.

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Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Abstain: Commissioner Lyons, Nays: None

NEW BUSINESS:

Staff/Board Fees/Benefits

Director Iovinelli updated the board it has been 3 years since this was reviewed.

A motion was made by Commissioner McDermott, seconded by Commissioner Sansone to accept the Staff/Board Fees/Benefits as presented by Staff.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

2023-2024 Board Meeting Schedule

Commissioner McDermott wanted to confirm we are doing 2 meetings a month and asked if we need all of them. Director Iovinelli suggested keeping them in incase we do and cancelling them if we don't have any business.

A motion was made by Commissioner Lyons, seconded by Commissioner Gillian to approve the Regular Meeting Schedule of the Board of Park Commissioners of the Park District of Forest Park for the Fiscal Year commencing May 1, 2023 and ending April 30, 2024.

Pickleball Courts

Director Iovinelli brings this up to begin the discussion on this very popular sport. We are in the beginning stages of this discussion. The location would be in the main park. Director Iovinelli mentions maybe the in-line skate rink might be a good location for it.

Commissioner McDermott discussed how much space is needed. Commissioner Doss responded with the size. Superintendent Murphy discussed his experience.

PUBLIC COMMENT –

Resident Monique Cotton asked about how much the grant was. She asked about the article. She also asked about older kids programming.

Joseph Polak asked about having a garage sale.

Monica Roundtree thanked the board for all their work. She appreciates all the Park Board's collaborative support. Her son also appreciates the camp and programs.

Commissioner Doss apologized to the Board and staff for the last year. He complimented staff and the board. He is looking forward to moving on and is excited to be a part of it!

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to adjourn the meeting at 6:50 p.m.

Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 5/18/23