

March 16, 2023 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on March 16, 2023.

ROLL CALL: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone and Commissioner Doss – Present.

Excused Absence: Commissioner Lyons

Staff present was Superintendent Doss, Superintendent Krajewski, Superintendent Murphy.

Residents – Monique Cotton, Shannon Wood, Neil Driscoll

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve the agenda.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

REGULAR BOARD MEETING MINUTES February 16, 2023

Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the minutes of the February 16, 2023 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

CORRESPONDENCE:

IAPD Legislative Conference registration information.

WSSRA Derby Gala Information.

PUBLIC COMMENT: None.

TREASURER'S REPORT:

Commissioner Sansone reviewed the report and answered any questions.

No out of the ordinary expenses.

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to Approve Disbursements for February/March totaling \$115,273.23.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

FINANCIAL STATEMENTS:

Motion was made by Commissioner Sansone, Seconded by Commissioner McDermott to approve the Financial Statements for February 2023

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and asked for any questions.

March 16, 2023 Meeting Minutes

Staff reviewed the Roos schedule.

COMMUNICATION and MARKETING REPORT:

Director Iovinelli reviewed Manager Cumbee's report and asked for any questions.

BUSINESS REPORT:

Superintendent of Business Murphy reviewed his report and ask for any questions.

DIRECTOR'S REPORT:

Director Iovinelli reviewed her report and ask for any questions.

Director Iovinelli added the new camera system is 60% of the way installed.

WSSRA REPORT:

Nothing new to report.

PARK FOUADATION:

Director Iovinelli is working with Commissioner Lyons to set up a meeting to discuss Bylaws, Vision and mission.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli updated the Board. We are in communication with the contractor. We are waiting for the weather to break.

Pocket Parks

Rieger Park

Bridget Deatrick from Hitchcock presented the final plans for bid. The Park District will go out to bid on March 22, 2023. The bid opening is scheduled for April 12, 2023.

Bridget asked for any questions.

Commissioner Gillian asked what the distance of the walking path is?

Commissioner McDermott asked about the entrance on the east of the park. Director Iovinelli discussed all the entrances.

Commissioner Doss asked about the north fence. Superintendent Doss looked into the fence. It is on the neighbor's property. Commissioner Doss informed the Village did purchase the fence for the neighbor. Superintendent Doss said the fence is in good shape.

Commissioner Gillian asked about daily maintenance. He asked about mowing.

Commissioner McDermott asked about the color theme.

Director Iovinelli discussed the decision on the type and colors of the playground.

Bridget discussed the timeline of the Playground equipment. Estimated delivery, if we order after the award in April, is September.

Remembrance Park

Director Iovinelli congratulated the Board on the OSLAD grant award in the amount of \$424,000. Staff look forward to starting this project in the fall.

Popelka Park

Director Iovinelli informed the Board the first on-site meeting is scheduled for April 26.

Harrison Street Expansion

Nothing new to report.

March 16, 2023 Meeting Minutes

Pool Repairs – Painting and Tile Repairs

Director Iovinelli discussed how staff will come up with a plan to repair the pool in the fall. We are under a time constant. Staff will spend the summer determining what is the best option, moving forward, painting or a membrane.

Staff will work with PeCover to complete the significant repairs, major expansion joints, etc. They will work with staff and what their cost doesn't cover our staff will do in-house.

We are working with Halogen to discuss the mechanical room condition. They will help us with our start up.

Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to accept the proposal from PeCover Decorating Services not to exceed the amount of \$29,800.00 to do minor repairs to the zero-depth entry, plunge pool and deep end of the main pool.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Park District Brand/Logo

Manager Cumbee would love to have any additional feedback. The goal is to approve this at the April Board meeting.

Commissioner McDermott, after research, understands Manager Cumbee's vision and really likes it. Director Iovinelli reminded the Board, Manager Cumbee did this all-in house.

IAPD Legislative Breakfast

Director Iovinelli needs a head count for the event.

NEW BUSINESS:

2021/2022 Audit Presentation

Martha Trotter from Sikich Presented the FY 2021-2022 audit. She thanked staff for their hard work. She commended the staff on their hard work in continuing to make improvements to the financial practices. She mentioned they look forward to continuing to work with the Park District. She mentioned there were no discrepancies with staff and auditor findings.

Commissioner Gillian mentioned the clean and positive management letter.

Commissioner Doss thanked the staff for their hard work.

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to accept the 2021/2022 Audit as presented by Sikich.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Softball Field Complex – Roofs

Director Iovinelli reviewed the status of the facilities, and the need for repairs.

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to accept the proposal from DCG Roofing Solutions Incorporated in the amount of \$28,896.00 to repair both field one building and field two building roofs.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Softball Field Complex – Building Masonry Work

March 16, 2023 Meeting Minutes

Director Iovinelli reviewed the status of the facilities, and the need for repairs.

Motion was made by Commissioner Sansone, seconded by Commissioner McDermott to accept the proposal from Futurity 19 in the amount of \$26,136.00 to complete masonry work, tuckpointing, sealer, tuff coat paint and caulking of both field one and field two buildings.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Administration Building – East Wall Repairs

Director Iovinelli reviewed the status of the facilities, and the need for repairs.

Commissioner McDermott asked where the water was coming from? Superintendent Doss responded that the water found a gap and is trapped. And with big rains it forces out what is in there.

Motion was made by Commissioner Sansone, seconded by Commissioner Gillian to accept the proposal from Futurity 19 in the amount of \$13,820.00 for masonry work including tuck pointing, sealer and caulking to repair the east wall of the Administration Building.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Concession Stand Building – Repairs and Painting (*Action*)

Director Iovinelli reviewed the status of the facilities, and the need for repairs.

Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to accept the proposal from Futurity 19 in the amount of \$6,410.00 to paint the building and repair the wood beams.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

PUBLIC COMMENT – Resident Monique Cotton asked about Scholarships. She also about what will happen to the fish at Rieger Park. She also asked about mobility at the new playground at Rieger Park. She asked about the wheel chair merry go round.

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to adjourn the meeting at 6:50 p.m.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Lyons

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 4/21/23