

February 16, 2023 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on January 19, 2023.

ROLL CALL: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone and Commissioner Doss – Present.

Arrived at 6:06 p.m.: Commissioner Lyons

Excused Absence: Commissioner Gillian

Also present was Manager Cumbee, Superintendent Doss, Superintendent Krajewski, Superintendent Murphy and Recreation Supervisor Dominique Mazzulla.

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to approve the agenda.

Roll Call: Ayes: Commissioner McDermott, Commissioner Sansone, and Commissioner Doss, Nays: None

Absent: Commissioner Gillian and Commissioner Lyons

REGULAR BOARD MEETING MINUTES January 19, 2023

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the minutes of the January 16, 2023 Regular Board Meeting.

Roll Call: Ayes: Commissioner McDermott and Commissioner Doss

Nays: None

Absent: Commissioner Gillian and Commissioner Lyons

Abstain: Commissioner Sansone

CORRESPONDENCE:

Recognition of employee performance from Genie Halloran

Renewal information from IAPD

IAPD Grant Cycle information

PUBLIC COMMENT: None.

TREASURER'S REPORT:

Commissioner Sansone reviewed the report and answered any questions.

Treasurer Sansone added the out of ordinary expenses included pocket park designs.

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to Approve Disbursements for January/February totaling \$75,980.99.

Roll Call: Ayes: Commissioner McDermott, Commissioner Sansone, and Commissioner Doss

Nays: None

Absent: Commissioner Lyons and Commissioner Gillian

FINANCIAL STATEMENTS:

Motion was made by Commissioner McDermott, Seconded by Commissioner Sansone to approve the Financial Statements for January 2023

Roll Call: Ayes: Commissioner McDermott, Commissioner Sansone, and Commissioner Doss,

Nays: None

Absent: Commissioner Lyons and Commissioner Gillian

Commissioner Lyons arrived.

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BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and asked for any questions.

Added staff are working on the 2023 season pool scheduled.

Department staff are attending job fairs.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and asked for any questions.

BUSINESS REPORT:

Superintendent of Business Murphy reviewed his report and ask for any questions.

Superintendent of Business added the first round of tax payouts of 2023 are delayed.

DIRECTOR'S REPORT:

Director Iovinelli reviewed her report and ask for any questions.

Director Iovinelli touched on the River Forest Little League, who absorb Forest Park little league, will now be practicing on our softball fields this spring.

Director Iovinelli also thanked the board for the opportunity and continued support of professional development with the annual conference.

Director Iovinelli updated the Board on the status of the Park camera installation.

WSSRA REPORT:

Nothing new to report.

PARK FOUNDATION:

Commissioner Lyons reported continuing to work on the bylaws and mission.

Commissioner Lyons had a discussion on the pool passes and the scholarship program. She is concerned for larger families.

She is concerned people cannot find the scholarship forms and parameters. And suggested we are in line with other entities in town.

Director Iovinelli reminded the website was updated to make it very clear where to find the information about scholarships. And the program the Community center offers is through the state. The parameters are similar to was other entities offer through a Parks Foundation scholarship programs.

Director Iovinelli reminded we get several scholarship applications each year for camps, pool passes, etc. When participants ask, we immediately send out the information directly to their email. And all information remains confidential.

Staff went through all applications from the 2022 season and only 2 resident families would be affected by the individual pass change.

Commissioner Lyons is concerned we are being proactive about scholarships.

Commissioner Lyons also discussed fundraisers up and going. Suggested starting a committee.

Commissioner Lyons suggested we need a mission. Director Iovinelli suggested a meeting to get the process moving.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli informed the Board this is for two months. They finished the fence and are completing electrical work.

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Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to Approve pay Request #13 from Integral Construction, Inc. for the Phase 1 – Aquatic Center Splash Pad project in the amount of \$27,121.00 as recommended by Hitchcock Design and staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss

Nays: None

Absent: Commissioner Gillian

Pocket Parks

Rieger Park

Director Iovinelli and Superintendent Doss continue to meet with Hitchcock to review plans. A discussion took place. The details are about 80% complete. Updates are a pathway loop is all connected. Staff discussed entrance locations.

Commissioner Lyons asked about the alley entrance.

Commissioner Sansone discussed how the entrance is now.

Commissioner Doss discussed the privacy fence to the north. Dividing the neighbor's yard. A discussion took place.

Staff discussed the park features. Staff are looking for unique and rural type setting, based on the feedback from the community input meeting held at the park.

Director Iovinelli discussed safety concerns from Commissioner McDermott.

Superintendent Doss added any features submitted in the grant proposal must be included in the park. If we choose to take it out, we have to submit the change for approval through IDNR.

Commissioners discussed ADA features. Staff continue to look at not only physical but also mental disabilities.

A discussion to place in regard to the playground equipment.

Staff also reminded the Board the price is higher. This grant was submitted about 2 years ago. Prices have gone up significantly since submitted. Staff also reminded; it took almost a year to learn about the grant award. Once awarded we hit the ground running with the design plans.

Staff are being creative with ways to be fiscally responsible. Staff want to do it right the first time.

Reminded we received a \$400,000 OSLAD grant for this park. When the Park District began leasing these parks from the village the goal was to get grants and make beautiful parks for the residents. Staff received the grants, now they need to build beautiful parks.

Commissioner McDermott is concerned about safety with the restrooms. Staff discussed having a remote system to lock the doors.

Commissioner McDermott asked about lighting. Staff will look further into.

Commissioner Doss asked about future cameras.

Director Iovinelli informed the Board Hitchcock will be at the March Board meeting to present the final designs.

Remembrance Park

Waiting to hear about the OSLAD grant.

Popelka Park

Director Iovinelli reported staff have their first in-person meeting scheduled for April 26 onsite. We are meeting with the Architect, contractor and we invited key village staff.

Staff informed the timeline is based on the delivery of the playground equipment. There is a 6 month lead time.

Harrison Street Expansion

Nothing new to report.

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IAPD/IPRA Annual Conference

Nothing additional to report.

Pool Repairs – Painting and Tile Repairs

Director Iovinelli informed the board of where we are at with the main pool repairs. Staff were looking at both a liner or painting the structure. It was concluded we do not have time to complete the liner before season and we do not want to paint it if the future is to line it. Staff will complete repairs in house for this season. Staff will continue to research and come up with a plan for the fall to begin the process. Staff also informed the Board PARC grants are a possibility. They plan to announce in June 2023. This would be a good fit for that grant.

Staff also discussed maintenance for the mechanical room. Larry Buckley is working on getting a few quotes for any safety repairs.

A discussion took place.

Park District Brand/Logo

Manager Cumbee discussed where he is with the ideas. He discussed where the ideas came from. He is still in the beginning stages of the plans.

Commissioner Lyons ask where if he created the design. She discussed additional changes and suggestions.

Commissioner McDermott asked about the history and previous logos.

Commissioner Lyons about more options and if we wanted to put it out for a vote.

Manager Cumbee is looking forward to more feedback.

The goal is to have it complete by May 1, 2023.

Commissioner Doss asked as a Board we are the ones to decide. The other government entities did not ask for opinions.

Commissioner McDermott mentioned there might be history with the leaves.

Commissioner McDermott wants us to look further into the color options.

A discussion took place.

Commissioner McDermott asked if staff are waiting on input from the Board.

Director Iovinelli reminded the Board, Adam is doing this all in-house.

IAPD Legislative Breakfast

The event is scheduled for Friday, March 17 at the Admin building. Invites are out for 13 communities and all representatives of those communities.

NEW BUSINESS:

Ordinance #230216 abating the tax hereto for the year 2022 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternative Revenue Source), Series 2022A, of the Park District of Forest Park, Cook County, Illinois.

A motion was made by Commissioner Lyons, seconded by Commissioner Sansone the board adopt Ordinance #230216 abating the tax hereto for the year 2022 to pay the principal of and interest on General Obligation Refunding Park Bonds (Alternative Revenue Source), Series 2022A, of the Park District of Forest Park, Cook County, Illinois.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss

Nays: None

Absent: Commissioner Gillian

River Forest Little League – Field Use

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Director Iovinelli reported in her report we are working with the River Forest Little league for field space. They have around 30 Forest Park Participants.


Motion was made by Commissioner McDermott seconded by Commissioner Sansone to adjourn the meeting at 7:16 p.m.

Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Sansone, and Commissioner Doss

Nays: None

Absent: Commissioner Gillian

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 16 Mar 23