

## January 19, 2023 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:03 p.m. on January 19, 2023.

**ROLL CALL:** Commissioner Lyons, Commissioner Gillian, Commissioner Sansone and Commissioner Doss – Present.

Excused absence: Commissioner McDermott

Also present was Manager Cumbee, Superintendent Doss, Superintendent Krajewski, Superintendent Murphy and Recreation Supervisor Dominique Mazzulla.

Mark Boroughf, Carol Gulyas, Joel Albrietold and Jill Wagner, Residents and Forest Park Historical Society Representatives.

Monique Cotton, Resident and Shannon Wood, Resident.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Sansone, seconded by Commissioner Gillian to approve the agenda.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None*

*Absent: Commissioner McDermott*

### **REGULAR BOARD MEETING MINUTES December 15, 2022**

*Motion was made by Commissioner Gillian seconded by Commissioner Lyons to approve the minutes of the December 15, 2022 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, and Commissioner Doss*

*Nays: None*

*Absent: Commissioner McDermott*

**Abstain: Commissioner Sansone**

### **REGULAR BOARD MEETING CLOSED SESSION MINUTES December 15, 2022**

*Motion was made by Commissioner Gillian seconded by Commissioner Sansone to approve the Closed session minutes of the December 15, 2022 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Gillian, Commissioner Lyons, and Commissioner Doss*

*Nays: None*

*Absent: Commissioner McDermott*

**Abstain: Commissioner Sansone**

### **CORRESPONDENCE:**

Congratulations for Park District Risk Management Agency for meeting the establish criteria for the risk management review. The incentive included a \$1,500 check.

Thank you for the 2022 Susan G. Komen Chicago 3-day walk for use of Remembrance Park for a pit stop.

**PUBLIC COMMENT: None.**

### **TREASURER'S REPORT:**

Commissioner Sansone reviewed the report and answered any questions. Out of ordinary expenses were the demo of the Harrison Street expansion.

*Motion was made by Commissioner Sansone, seconded by Commissioner Lyons to Approve Disbursements for December/January totaling \$524,627.09.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None*

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*Absent: Commissioner McDermott*

### **FINANCIAL STATEMENTS:**

*Motion was made by Commissioner Sansone, Seconded by Commissioner Gillian to approve the Financial Statements for December 2022*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None*

*Absent: Commissioner McDermott*

### **BUILDING & PARKS REPORT:**

Superintendent Doss reviewed his report and asked for any questions.

### **RECREATION REPORT:**

Superintendent Krajewski reviewed her report and asked for any questions.

Superintendent of Recreation Krajewski announced and welcomed our new full-time Recreation Supervisor Dominique Mazzulla.

Commissioner Lyons asked what the max number of children day camp can accommodate. Krajewski responded with 100.

### **COMMUNICATION and MARKETING REPORT:**

Manager Cumbee reviewed his report and asked for any questions.

Commissioner Sansone asked about how the Logo design is going. Cumbee responded with it is in the infancy stages and we will discuss more later on the agenda.

### **BUSINESS REPORT:**

Superintendent of Business Murphy reviewed his report and ask for any questions.

Commissioner Sansone asked if we started receiving tax disbursements. Murphy responded with yes, we have received well over half anticipated and expect more to come in January.

### **DIRECTOR'S REPORT:**

Director Iovinelli reviewed her report and ask for any questions.

Director Iovinelli briefly discussed the IAPD Legislative Breakfast is scheduled for March 17 and will be held at our Administrative Building.

### **WSSRA REPORT:**

Director Iovinelli updated the Board with her last meeting as Chairman was this month. Riverside's Director is the incoming chairman.

### **PARK FOUDATION:**

Commissioner Lyons reported she send Director Iovinelli a draft of the by-laws right before this meeting. She looks forward to creating a mission statement. Next month she will have a draft of the bylaws prepared for the Board to review.

### **UNFINISHED BUSINESS:**

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli informed the Board our attorney did speak with the Bonds Insurer. We are waiting on Integral to set up a meeting.

Commissioner Doss ask what is remaining on the Splash Pad. Iovinelli informed just turning on the water is the significant piece. She said we need no lower than 40 degrees straight for 2 weeks.

### **Pocket Parks**

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### *Rieger Park*

Director Iovinelli and Superintendent Doss met with Hitchcock to day to review plans. Informed we are about 50% of the way through design plans. She also updated with The Park District received half the grant proceeds. She also updated the cost has gone up. The grant was submitted almost 2 years go and prices have gone up. The Park will go out to bid in March and award in April.

### *Remembrance Park*

Waiting to hear about the OSLAD grant.

### *Popelka Park*

Director Iovinelli reported staff met with contractor. Staff look forward to working with them. The park will set up a meeting with Village staff and the contractor. The buy owner items were purchased. The start date depends on the delivery of playground equipment. The contractor does not want to remove anything until we know the date so the area is not sitting vacant for any more time than needed.

Director Iovinelli informed there was a small change order of \$2,000. The confusion was with who is removing the equipment. They are working with a company that can try and repurpose the equipment. Resident Mark Borouohf ask to see the plans.

### **Harrison Street Expansion**

Nothing new to report.

### **IAPD/IPRA Annual Conference**

Director Iovinelli distributed packets to all Board members attending.

### **Pool Repairs – Painting and Tile Repairs**

Director Iovinelli discussed the history. The Park District will have 4 different contractors out by the end of next week to get more opinions. Either way the Pool needs to be repairs no matter what the pathway we choose. Staff will look at different options at the annual conference next week.

Commissioner Doss asked about other pools closing due to high cost in repairs. Director Iovinelli mentioned it is happening more and more because pools are expensive to repair and operate.

No other matters for discussion.

### **NEW BUSINESS:**

#### **Park District Brand/Logo**

Manager Cumbee review his process and ideas. He looks forward to feedback form the Board.

Commissioner Sansone ask about having a logo on the Roos building.

Commissioner Lyons asked who picked the teal colors.

Cumbee ended with please reach out with any suggestions or ideas.

#### **Concession Building Repairs – New Windows and HVAC Replacement System**

*A motion was made by Commissioner Sansone, seconded by Commissioner Gillian the board accept the proposal from Air-Tite Windows and Siding Specialists, Inc. in the amount of \$14,695 to replace all the windows in the concession stand building.*

**Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None**

**Absent: Commissioner McDermott**

*A motion was made by Commissioner Sansone, seconded by Commissioner Gillian the Board accept the*

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proposal from F.E. Morna int eh total amount of \$12,202.00 to replace the HVAC unit .

**Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None**

**Absent: Commissioner McDermott**

**Security Camera Policy**

A motion was made by Commissioner Gillian, seconded by Commissioner Sansone the Board adopt the Security Camera Policy as presented by staff.

Commissioner Lyons asked if this was a template from our insurance company. Director Iovinelli responded with yes.

**Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None**

**Absent: Commissioner McDermott**

**IAPD Legislative Breakfast**

Director Iovinelli reminded the board we are hosting the event in the Admin building on Friday, March 17.

Public Comment: Monique Cotton, resident asked will the Park District ask for community input. Manager Cumbee responded with as we continue in the process the community will be included in the process. Jill Wagner, Historical Society Representative ask what is going on with the Oak Leaf Sign. Director Iovinelli responded with in the spring.

**Motion was made by Commissioner Lyons seconded by Commissioner Gillian to adjourn the meeting at 6:36 p.m.**

**Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner Sansone, and Commissioner Doss, Nays: None**

**Absent: Commissioner McDermott**

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 16 Feb 23