

November 17, 2022 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on November 17, 2022.

ROLL CALL: Commissioner McDermott, Commissioner Sansone, Commissioner Lyons and Commissioner Gillian – Present.

Excused absence: Commissioner Doss

Also present was Manager Cumbee, Superintendent Murphy, Superintendent Doss.

Mark Boroughf and Jill Wagner, Residents and Forest Park Historical Society Representatives.

APPROVAL OF AGENDA:

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve the agenda.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

REGULAR BOARD MEETING MINUTES October 20, 2022

Motion was made by Commissioner Sansone seconded by Commissioner McDermott to approve the minutes of the October 20, 2022 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone

Nays: None

Absent: Commissioner Doss

Abstain: Commissioner Lyons

CORRESPONDENCE:

Thank you from Chamber for Sponsoring the Casket Races.

Starship Donation for the Bingo at Fall Fest.

Thank you From WSSRA – Falling for our Stars Sponsor

PUBLIC COMMENT:

Mark Boroughf, Spoke on Behalf of the Historical Society.

Comments included – Communication did not happen in a professional manner. Did not do a good job with communication for the Oak Leaf sign. They paid \$1,000 to have it taken down. Took full responsibility for what took place. Would like the board to consider allowing the historical society to obtain the Oak leaf sign. Ended with an apology to the Board.

Jill Wagner – Spoke on behalf of the Historical Society.

Comments included – For a year the Historical society has talk about acquiring the Oak Leaf sign. She did not realize there was a lot of miscommunications going on. She felt they needed to get the sign. She admitted fault. She followed the lead of who was in charge. She wants to preserve the sign for the history of Forest Park. Has a door from the building and do not have permission. She asked the Board to consider the Board give us the Oak Leaf as a permanent loan. The historical Society has a procedure for preserving history. She would like the Park District to preserve that sign and other items in a formal way.

Commissioner Gillian thank them for their comments. Referred to an email about not wanting the sign.

What happened was a mess. He believes we will get this all worked out. Because of their actions we will come out looking like the bad guys. He wants them to have it. We will get this all worked out. He appreciates them attending.

Commissioner McDermott added there was no communication, not a miscommunication. Did not have a formal presentation to the Board. Commented you stole the sign. Commented on them hiring a someone to remove it without permission. The sign is not salvageable. Recommends no more work of the Park District staff for the sign.

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Commissioner Lyons added I have one foot on the side of the historical society and one for with the Park District. On the record that walk throughs were done with the historical society in the buildings. At the last meeting they commented on they do no to think they can handle the sign. They agreed to take the door. When the final week people were interested. Knowledge the Park District didn't have the manpower or means to the sign down. If they could get it down, take it down. If it is salvageable, we should keep it. Was not part of the planning of taking the sign down. She will abstain from voting if there was anything associated with it.

Commissioner McDermott added in the future if we are wearing more than one hat we should have another member represent. No one stood in front of the board and ask. When the board meet at the property on trunk or treat event it was made know at this point it is in the hands of the demo company. Director was notified on Thursday and the gentleman was hired on Monday.

Commissioner Gillian closed with everyone has stated their position and no decisions will be made at the point.

Commissioner Sansone thanked them for coming.

Jill apologized for the chaos that was caused.

TREASURER'S REPORT:

Commissioner Sansone – There were two large payouts for the splash pad and demo.

Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to Approve Disbursements for October/November totaling \$136,156.66

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

FINANCIAL STATEMENTS:

Motion was made by Commissioner Sansone, Seconded by Commissioner Gillian to approve the Financial Statements for October 2022

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

Commissioner McDermott asked if the parks will be opened all year round.

Commissioner Lyons asked about winterizing the parks.

Superintendent Doss responded with yes the Parks will be open. We are having a company come out and help us winterize the main pool

RECREATION REPORT:

Director Iovinelli Reviewed Superintendent Krajewski's report and asked for any questions.

Director Iovinelli added the Santa breakfast is full with 100 participants.

Commissioner McDermott as about everyone entering the building must have an Amelia account?

Director Iovinelli explained moving forward at the Roos and the Pool anyone entering must have an account with the Park District so we know who is in our building.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and asked for any questions.

Commissioner McDermott thanked Adam for putting the post out for Diana.

BUSINESS REPORT:

Superintendent Murphy reviewed his report and ask for any questions.

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Superintendent Murphy updated the Board on the Tax dollars coming in.

DIRECTOR'S REPORT:

Director Iovinelli reviewed her report and ask for any questions.

Director Iovinelli updated the Board on the vacant Recreation Supervisor position.

Director Iovinelli discussed promoting a part-time maintenance position to full-time. Two part-time roles combined to make a full-time, exempt position with benefits.

Commissioner Gillian commented on how the Park has never looked better.

WSSRA REPORT:

Director Iovinelli reported they are approving their budget this month.

Their director is working with Broadview Park District to include them in the membership.

PARK FOUNDATION:

Commissioner Lyons reported she is reviewing information from other foundations. Would like to have something to the staff to prepare to present at the November Board meeting.

Director Iovinelli updated the Board the foundation is now in good standing thanks to the help of our attorney.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Director Iovinelli reported the contractor is creating a list of winter items to complete and what will remain for the spring.

Motion was made by Commissioner McDermott, seconded by Commissioner Sansone to approve Pay Request #11 from Integral Construction, Inc. for the Phase 1 – Aquatic Center Splash Pad project in the amount of \$65,008.00 as recommended by Hitchcock Design Group and Staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Pocket Parks

Rieger Park

Director Iovinelli had nothing new to report.

Remembrance Park

Nothing new to Report.

Popelka Park

Director Iovinelli reported We are currently out to bid. The bid opening is scheduled for December 8, 2022.

Harrison Street Expansion

Director Iovinelli reported how great it is to work with American Demo. Also, gave an update on the progress.

Director Iovinelli also reported where we are at with the contingencies. Only change order was the difference in the additional work to remove the water sewer feed.

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve Pay Request #1 from Burke, LLC for the 7400-7414 Harrison Street Demolition project in the amount of \$40,342.50 as recommended by staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

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NEW BUSINESS:

New Equipment – Truck

Director Iovinelli updated the Board on finding a used truck that fits the needs of the Park District.

Director Iovinelli thanked Commissioner Gillian on the information leading us to the find. The information was reviewed by staff including Park mechanic. Upon approval staff will negotiate the price.

Motion was made by Commissioner Gillian, seconded by Commissioner Sansone to authorize the

Executive Director or her designee to purchase a 2020 Ford F-250SD XL Oxford White Snowplow Truck from Lynch Motors in Kenosha Wisconsin not to exceed the total amount of \$65,000.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Park Cameras

The contract was reviewed by the Park District Attorney. Staff are happy with the options.

Commissioner McDermott asked about how it is stored.

Commissioner Gillian asked about any policies that need to be in place.

Staff will find all information for the next meeting.

Motion was made by Gillian, seconded by Commissioner McDermott to accept the proposal from Griffon System for Avigilon Surveillance System for the main Park in the amount of \$59,805.00 as recommended by staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Other Matters for Discussion –

Director Iovinelli informed the Board we received one bid for the Main Pool repairs. It was double what was thought to be. Staff rejected the bid and will reach out to other Park District pools for suggested contractors.

New Business

Ordinance #221117A

Motion was made by McDermott, seconded by Commissioner Sansone to adopt Ordinance #221117A

Levying taxes for the Park District of Forest Park, County of Cook, State of Illinois for the year 2022.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

IAPD Annual Business Meeting Representative

Motion was made by Gillian, seconded by Commissioner Sansone to accept Roy Sansone as the Delegate,

John Doss as the 1st alternative and Kristen Lyons as the 2nd alternative as designated to serve as delegates to the Annual Business meeting of the Illinois Association of Park Districts.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Ordinance #221117B

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Motion was made by Gillian, seconded by Commissioner Sansone to adopt Ordinance #221117B, an ordinance declaring as surplus and authorizing and directing the sale of certain property.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Abstain: Commissioner Lyons

Holiday Party

Staff planned the Holiday Sparkle Event in Rosemont for staff. Invites will go out next week. The event is scheduled for Friday, December 16.

IAPD/IPRA Annual Conference

All hotels are booked. Staff need to know by the first week of Conference of your attendance to meet the early bird deadline.

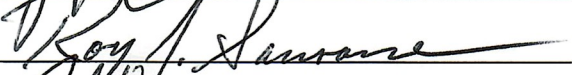
Public Comment: None


Motion was made by Commissioner Gillian seconded by Commissioner McDermott to adjourn the meeting at 7:03 p.m.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Sansone, Nays: None

Absent: Commissioner Doss

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 11/17/22