

December 15, 2022 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:00 p.m. on December 15, 2022.

ROLL CALL: Commissioner McDermott, Commissioner Lyons, Commissioner Gillian and Commissioner Doss – Present.

Excused absence: Commissioner Sansone

Also present was Manager Cumbee, Superintendent Doss, Superintendent Krajewski.

Andrew Paine, Tressler, Park District attorney

Mark Boroughf, Carol Gulyas, Joel Albrietold and Jill Wagner, Residents and Forest Park Historical Society Representatives.

John Lyons III and Jerry Lordan, Residents and Kiwanis Members

Moses Amidei, Village Administrator

Jessica Voogd, Resident and Village Commissioner

APPROVAL OF AGENDA:

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve the agenda.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

REGULAR BOARD MEETING MINUTES November 17, 2022

Motion was made by Commissioner Lyons seconded by Commissioner Gillian to approve the minutes of the November 17, 2022 Regular Board Meeting.

Roll Call: Ayes: Commissioner Gillian, Commissioner McDermott, and Commissioner Doss

Nays: None

Absent: Commissioner Sansone

Abstain: Commissioner Lyons

CORRESPONDENCE:

Emailed correspondence from Al Reta, letter was read.

Thank you From the Presto Family

WSSRF solicitation.

Thank you from Sarah's Inn for use of the admin building.

Thank you from the Community Center for participating in the Senior Fair.

PUBLIC COMMENT:

Mark Boroughf, Spoke on Behalf of the Historical Society. He read letter.

Joel Albrecht, spoke on behalf of the historical society. Discuss the removal of the sign. Wishes for the historical society to gain possession of the Oak Leaf sign. Discussed his volunteer time at the tournament.

Carol Gulyas, spoke on behalf of the historical society. Would like to see the historical society gain possession of the Oak Leaf sign. Also, volunteered at the tournament.

Jill Wagner spoke on behalf of the Historical society. Discussed the historical society not being an organization that just takes. Appreciates the boards time.

Commissioner Gillian ask if the board does decide to give the sign to the historical society where will the sign be placed. Mark Boroughf responded with it would be stored in their offices on the third floor of Village Hall.

Director Iovinelli read letter from Al Reta.

Commissioner McDermott asked the attorney if there is any legality involved. Attorney responded with a bill of sale that includes a hold harmless.

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TREASURER'S REPORT:

Director Iovinelli reviewed the report and answered any questions. Larger payments include bond payments were made and the truck purchase.

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to Approve Disbursements for November/December totaling \$300,445.34

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

FINANCIAL STATEMENTS:

Motion was made by Commissioner Gillian, Seconded by Commissioner Lyons to approve the Financial Statements for November 2022

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

BUILDING & PARKS REPORT:

Superintendent Doss reviewed his report and asked for any questions.

Commissioner Doss suggested reaching out to the water department to winterize the pocket parks.

RECREATION REPORT:

Superintendent Krajewski reviewed her report and asked for any questions.

COMMUNICATION and MARKETING REPORT:

Manager Cumbee reviewed his report and asked for any questions.

BUSINESS REPORT:

Director Iovinelli reviewed Superintendent Murphy's report and ask for any questions. She reported we started receiving tax disbursements. We made two large bond payments.

DIRECTOR'S REPORT:

Director Iovinelli reviewed her report and ask for any questions.

She announced we've received 8 applicants for the Recreation Supervisor position and have 7 interviews set up after reposting and revamping the job posting. .

WSSRA REPORT:

WSSRA approved their budget. The Board also evaluated the executive director. Later on the agenda the Board appointee and alternate will be a approved. Director Iovinelli's last Board meeting as chairman was this month in January, after 2 years.

PARK FOUADATION:

Commissioner Lyons reported she continues to review information from other foundations.

UNFINISHED BUSINESS:

Phase 1 – Aquatic Center – Splash Pad

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve Pay Request #12 from Integral Construction, Inc. for the Phase 1 – Aquatic Center Splash Pad project in the amount of \$76,379.00 as recommended by Hitchcock Design Group and Staff.

Commissioner Gillian asked if we could table the motion until we come out of closed session.

Motion was made by Commissioner Gillian, seconded by Commissioner Lyons to table until after closed session.

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Absent: Commissioner Sansone

Pocket Parks

Rieger Park

Director Iovinelli discussed preparing to go out to bid in February. Begin construction in the spring. This is the Park we received the OSLAD grant for.

Remembrance Park

Waiting to hear about the OSLAD grant.

Popelka Park

Director Iovinelli reported the information on the bid award. We received 3 qualified bids. We look forward to working with the lowest qualified bidder. Staff feels based on references and fair total they are ready to move forward with the award.

Commissioner Lyons asked about ADA features at this park. Director Iovinelli reported the area is a smaller park. We are using synthetic turf for under the playground equipment. The turf helps with sensory disabilities.

Commissioner McDermott asked about a water fountain. Director Iovinelli clarified there is a water fountain. She also clarified the memorial will not be touched or changed.

Commissioner McDermott suggested letting the school know about the construction.

Motion was made by Commissioner Gillian seconded by Commissioner McDermott to accept the bid from Hacienda as the lowest most responsible bidder, for the Complete renovation of Popelka Park, in the total amount of \$173,426.00.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None
Absent: Commissioner Sansone

Motion was made by McDermott and seconded by Commissioner Gillian to accept the proposal from NuToys Leisure Products dated December 9, 2022 as part of the Popelka Park complete renovation buy Owner Items in the amount of \$43,528 as offered through the Omnia Cooperative Purchase Program.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None
Absent: Commissioner Sansone

Harrison Street Expansion

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to approve Pay Request #2 from Burke, LLC for the 7400-7414 Harrison Street Demolition project in the amount of \$256,494.15 as recommended by staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None
Absent: Commissioner Sansone

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve change order #1 in the amount of \$31,000.00 to install topsoil, seed and blanket over site as recommended by Burke, Inc. and staff.

Director Iovinelli informed the Board unfortunately this will not happen in the fall. If there are any changes to the price she will come back to the board.

Commissioner Lyons asked about the construction fence.

Director Iovinelli informed the Board the fence will stay up through the winter, until the seed is strong enough. At the point the fence will be taken down.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

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Absent: Commissioner Sansone

Director Iovinelli added a sample camera policy for the board to review. Director Iovinelli added they will begin installation of the cameras February 1.
Commissioner Lyons asked about how long footage is retained. Director Iovinelli informed up to 60 days.

NEW BUSINESS:

Kiwanis Club of Forest Park – Facility Request

Jerry Lordan spoke on behalf of the Kiwanis. Kiwanis is requesting the use of the Roos Recreation Center for their 100 year celebration. He read his correspondence.

John Lyons added the information about their theme. Anticipate 100-170 people and have use of the gym. John Lyons requested a motion to allow this private use of the facility. Commissioner Lyons asked about security. They responded with covering these costs.

They asked for questions.

Director Iovinelli asked if the staff and board could have more time to decide.

Village of Forest Park Brown Street/Harlem Avenue TIF District

Moses Amidei, Village Administrator reported on the information provided to the Board. Asked for any questions. The same letter was presented to all the taxing bodies. This only affects the Park District on around \$50,000 a year.

Commissioner Gillian asked what the balance is at this time. Administrator Amidei responded with around 3.3 million.

Commissioner Gillian also asked about the CTA water tower. A discussion took place.

Commissioner Gillian supports. Would also like the water tower taken down.

Commissioner McDermott asked what is needed to show support. Attorney recommended a letter stating support.

2023 Pool Pass Rates

Director Iovinelli discussed the new fee structure. After 2022 we learned it is challenging to determine what a family is. And our system was taken advantage of. Director Iovinelli also mentioned we collaborating with Oak Park. We focused on the resident passes to maintain a very reasonable rate. Non-residents will pay double what a resident pays. The daily entry is the same for everyone. This is because based on the research over the past 4 years. Non-residents pay daily entry 80% of the time. Our residents typically buy passes.

Commissioner Lyons concerned about the high cost of individual passes for larger families. Director Iovinelli informed the Board we encourage families to apply for a scholarship for the passes.

We are also implementing anyone entering the Aquatic facility will have to be registered in our registration system before entering.

Motion was made by Commissioner Gillian, seconded by Commissioner McDermott to accept the 2023 pool pass rates as recommended by staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

WSSRA Representatives Appointments

Motion was made by Commissioner Lyons and seconded by Commissioner Gillian to appoint Jackie

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Iovinelli as the Regular Representative, and Danette Krajewski as the alternate to the WSSRA Board of Directors for the Park District of Forest Park for 2023.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

Holiday Party

The event is all set for December 16 at the Holiday Sparkle event in Rosemont.

IAPD/IPRA Annual Conference

All staff and Board are registered, and hotels are booked. We will finalize plans in January.

CLOSED SESSION:

Motion was made by Commissioner McDermott and Seconded by Commissioner Gillian to move into closed session at 6:58pm to discuss Land Acquisition 2 (c) 3, Pending Litigation 2 (c) 2 and Personnel 2 (C)1.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to come out of Closed Session at 8:03pm

Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner McDermott, Commissioner Nays: None.

Phase 1 – Aquatic Center – Splash Pad

Motion was made by Commissioner McDermott, seconded by Commissioner Gillian to approve Pay Request #12 from Integral Construction, Inc. for the Phase 1 – Aquatic Center Splash Pad project in the amount of \$76,379.00 as recommended by Hitchcock Design Group and Staff.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None



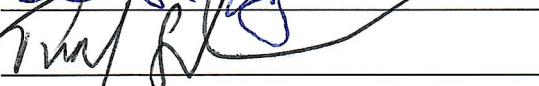
Absent: Commissioner Sansone

Public Comment: None

Motion was made by Commissioner Lyons seconded by Commissioner Gillian to adjourn the meeting at 8:04 p.m.

Roll Call: Ayes: Commissioner Lyons, Commissioner Gillian, Commissioner McDermott, and Commissioner Doss, Nays: None

Absent: Commissioner Sansone

Submitted by:  Secretary
Approved by:  Board of Commissioners
Approved by:  Board of Commissioners
Date: 11/19/23