

## October 21, 2021 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building and Via Zoom.com, at 6:07 p.m. on October 21, 2021.

ROLL CALL: Commissioner McDermott chaired the meeting. Commissioner Sansone, and Commissioner Lyons answered present. Absent: Commissioner Doss  
Also, present Director/Secretary Jackie Iovinelli, Danette Krajewski, Andrew Doss, Colin Stein, Ryan Russ and Jeff Murphy, Staff and Dan Berg from Sikich Auditors.

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Lyons, seconded by Commissioner Sansone, to approve the agenda.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None. Absent: Commissioner Doss*

### **REGULAR BOARD MEETING MINUTES 9/16/21:**

*Motion was made by Commissioner Doss, seconded by Commissioner Sansone to approve the minutes of the September 16, 2021 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None. Absent: Commissioner Doss*

### **CLOSED SESSION MEETING MINUTES 9/16/21:**

*Motion was made by Commissioner Doss, seconded by Commissioner Sansone to approve the minutes of the September 16, 2021 Closed Session minutes.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None. Absent: Commissioner Doss*

### **CORRESPONDENCE:**

Invite for registration for IAPD Legal Symposium  
Thank you from WSSRF for the Fallin' For Our Stars donation.  
Invite to the Fallin' for Our Stars Event

### **PUBLIC COMMENT: None**

### **TREASURERS REPORT:**

Business Manager added we had a payment to Lyons Pinner for Building repairs at Building 4. This was approved in May 2021.

*Motion was made by Commissioner Sansone, seconded by Commissioner Lyons to approve the disbursements for September and October 2021.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None. Absent: Commissioner Doss*

*Motion was made by Commissioner Doss, seconded by Commissioner Sansone to accept the financials for the close of September 2021.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None. Absent Commissioner Doss*

*Commissioner Doss arrived at 6:19 p.m.*

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Audit presentation given by Dan Berg from Sikich for the 2019/2020 audit. He discussed the delay and recommendations moving forward. They are ready to begin the next Audit ASAP. He presented the Management letter which includes recommendations.

He entertained questions.

Commissioner Lyons asked what the biggest change. Dan replied with capital assets. Changes and additions with buildings.

Director Iovinelli let the Board know PDRMA is changing their asset management company. Staff are working on making changes and transition to the new company.

Director Iovinelli discussed our current capital asset policy. It was suggested to increase our minimum threshold.

Director Iovinelli thanked him for all his hard work.

Business Manager Murphy appreciated the new direction for the Business Department

### **Maintenance Report –**

Superintendent of Parks Russ reviewed the Maintenance report and answered questions.

Commissioner Sansone asked about new signs at the pocket parks.

A discussion took place about the signage at the parks.

Superintendent Russ discuss the clean up behind the garage.

Commissioner Doss asked about the small park off Lathrop. Clean up and future.

Commissioner Lyons complemented the Halloween décor.

### **Recreation Report –**

Recreation Supervisor Krajewski reviewed the report and answered questions.

Supervisor Krajewski discussed new program opportunities. Adult and parent tot programs

Commissioner McDermott complement the Halloween Softball Tournament.

Commissioner McDermott asked the number of entries for the Trunk or Treat.

### **Communication and Marketing Report –**

Director Iovinelli reviewed Adam's report and answered any questions.

Director Iovinelli presented to the Board the total cost for the seasonal brochure. And a discussion took place about the future of the brochure.

### **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

Business Manager Murphy added a report showing the timing of tax dollars.

He also added a comparison of current other revenue compared to 2019.

He added about the energy contract information. A discussion took place.

### **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

### **WSSRA Report**

We received our final shares invoice. It is only 50% of the total payment.

### **UNFINISHED BUSINESS:**

#### *Phase 1 – Aquatic Center – Spray Ground*

Director Iovinelli explained the contractors are behind. The Park is having challenges working with them on their communication. We spoke to the architects and now we are having weekly update meetings.



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### *Pocket Parks*

Nothing further to report

Other Matters for Discussion: None

### **NEW BUSINESS:**

#### *Roos Membership Rates 2022*

***Motion was made by Commissioner Sansone, seconded by Commissioner Lyons to accept proposed 2022 Roos Membership Fees as presented by staff, except the resident senior rates will remain the same.***

***Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None.***

#### Ordinance #211021

##### *Truth in Taxation*

***A motion was made by Commissioner Sansone, seconded by Commissioner Doss to adopt the Truth in Taxation Resolution #211021, A Resolution determining the amounts of moneys, exclusive of Levies for Debt Service and Election costs, estimated to be necessary to be raised by Taxation Pursuant of the proposed Levy of the Park District of Forest Park for the Levy Year 2021.***

***Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None.***

##### *Legal Symposium*

If Board members are interested in attending the IAPD Legal Symposium is scheduled for Thursday, November 5 please let the Director know.

##### *Hall of Fame Dinner*

The Hall of Fame Dinner is scheduled for Friday, November 19. The Park District reserved a table.

##### *Holiday Party*

Board discussed options to celebrate the staff this year. The Director will look into options.

##### *Other Matters for Discussion - None*

A motion was made by Commissioner Doss, seconded by Commissioner Lyons the Board enter into closed session at 7:20 p.m. under 2(c)3 of the Open Meetings Act for the purpose of discussion of matters concerning Board Appointment and Section 2 (c) 5 Land Acquisition.

***Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None.***

Rise out of Closed session at 8:08 p.m.

Motion was made by Lyons seconded by Commissioner Doss to rise out of closed session at 7:57 p.m.

***Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner Sansone and Commissioner McDermott. Nays: None.***

**PUBLIC COMMENT: None**

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Motion was made by Commissioner Doss, seconded by Commissioner Lyons to adjourn the meeting at 8:09 p.m.

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 11/18/21