

## January 20, 2022 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held at the Administration Building, at 6:05 p.m. on January 20, 2022.

ROLL CALL: Commissioner McDermott chaired the meeting. Commissioner Doss, Commissioner Lyons Commissioner McDermott answered present, Commissioner Sansone and Commissioner Gillian were absent.

Also, present Director/Secretary Jackie Iovinelli, Danette Krajewski, Ryan Russ, Adam Cumbee, Jeff Murphy, Colin Strein and Karrie Schlichting

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Lyons, seconded by Commissioner Doss, to approve the agenda.*

*Roll Call: Ayes: Commissioner Doss, Commissioner McDermott. Commissioner Lyons, Nays: None.*

### **REGULAR BOARD MEETING MINUTES 12/16/2021:**

*Motion was made by Commissioner Lyons, seconded by Commissioner Doss to approve the minutes of the December 16, 2021 Regular Board Meeting.*

*Roll Call: Ayes: Commissioner Lyons and Commissioner McDermott. Commissioner Doss Nays: None*

### **CLOSED SESSION MEETING MINUTES 12/16/21:**

*Motion was made by Commissioner Doss, seconded by Commissioner Lyons, to approve the minutes of the December 16, 2021 Closed Session minutes.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott. Commissioner Doss Nays: None.*

### **CORRESPONDENCE:**

Correspondence from PRDMA for our safety and received a cash reward, also received from the North Side PTO a thank you for coats and items.

### **PUBLIC COMMENT:**

None

### **TREASURERS REPORT:**

Commissioner Doss ask if there were any questions. No one had any questions.

*Motion was made by Commissioner Doss, seconded by Commissioner Lyons to approve the disbursements for December 2021/January 2022 totaling \$247,646.23*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Doss and Commissioner McDermott, Nays: None.*

*Motion was made by Commissioner Doss, seconded by Commissioner Lyons, to accept the financials for the close of December 2021.*

*Roll Call: Ayes: Commissioner Lyons, Commissioner Doss and Commissioner McDermott. Nays: None.*

### **AUDIT REPORT**

We are up to date, awesome job from Jeff and Grace. Went through everything, long term debt. September 1 we will refinance. General fund balance is 2.57 million, two months ago it was negative 900,000.00, it needs to be a little less. Rec. fund is \$2.8 million went down, transferred money over to the General fund. We are operating within our means.

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*Motion was made by Commissioner Lyons seconded by Commissioner Doss to approve the Audit for 2020/2021*

*Roll Call Ayes: Commissioner Lyons, Commissioner Doss, Commissioner McDermott Nays: None*

### **Maintenance Report –**

Superintendent of Parks Russ no questions.

### **Recreation Report –**

Recreation Supervisor Krajewski nothing additional to report

### **Facility and Athletic Supervisor Report –**

Facility and Athletic Supervisor Doss, no questions

### **Special Reports-**

February we will be having a “Royal Ball”

### **Communication and Marketing Report –**

Communication and Marketing Manager Cumbee, no questions were asked

### **Business Report –**

Business Manager Jeff Murphy stated that in December we received no money, not out of the ordinary. February and March, we will catch up hopefully

### **Director’s Report –**

Director Iovinelli – was concerned about the payout, and introduced Karrie as the new Facility Coordinator

### **WSSRA Report**

They are not going to attend the conference this year

### **Park Foundation**

Kristen reached out to see who was interested, have a meeting next week to get a small board together.

### **UNFINISHED BUSINESS**

Splash Park, we had a great meeting, they said we are on time. Our date is in stone May 23<sup>rd</sup>. After the 23<sup>rd</sup> they will get charged.

*Motion to entertain an approve that the Board approve a pay request for Integral Construction, Inc. for Phase One– Aquatic Center Splash Pad project in the amount of \$112,284.00 as recommended by Hitchcock Design Group and Staff*

*Motion was made by Commissioner Doss, seconded by Commissioner Lyons*

*Roll Call: Commissioner Doss, Commissioner Lyons Commissioner McDermott, - Nays: None.*

### **Pocket Parks**

Ryan reported that they are still there.

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**NEW BUSINESS**

Talked about the vaccine mandate and when the summer starts, we hire 16/18-year-old starts to work, it will be the parents responsible. We will lead by example, starts March 1.

*Motion to entertain a motion that the Board approve the Vaccine Testing /Mask Mandate presented by the staff*

*Motion was made by Commissioner Lyons, seconded by Commissioner Doss*

*Roll Call: Ayes: Commissioner Lyons, Commissioner McDermott, Commissioner Doss, Nays: None*

**Legislative Breakfast**

It will be virtual on February 7, 2022, will forward the e-mail to everyone

**CLOSED SESSION:**

*Motion to entertain closed session at 6:36pm*

*Motion was made by Commissioner Doss seconded by Commissioner Lyons to come out of Closed Session at 7:03pm*


*Roll Call: Ayes: Commissioner Doss, Commissioner Lyons, Commissioner McDermott, Commissioner Nays: None.*

*No action taken*

Motion was made by Commissioner Doss, seconded by Commissioner Lyons to adjourn the meeting at 7:03 p.m.

Submitted by:  Secretary

Approved by:  Board of Commissioners

Approved by:  Board of Commissioners

Date: 2-17-22