

## February 18, 2021 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held Via Zoom.com, at 6:02 p.m. on February 18, 2021.

ROLL CALL: Commissioner Sansone chaired the meeting. Commissioners Doss, Commissioner McDermott and Commissioner Walsh answered present. Absent Commissioner Entler. Also present Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Superintendent of Parks Ryan Russ, Facility and Athletic Manager Andrew Doss, Recreation Supervisor Danette Krajewski, Recreation Supervisor Rachell Entler and Communication and Marketing Manager Adam Cumbee. Guest: Bridget Keadrick from Hitchcock, Andy Howard from Hitchcock, Brian Moore, American Ramp Company, Sam Brown, Resident

### **APPROVAL OF AGENDA:**

*Motion was made by Commissioner Walsh, seconded by Commissioner McDermott, to approve the agenda.*

*Roll Call: Ayes: Commissioners Doss, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioner Entler*

### **REGULAR BOARD MEETING MINUTES:**

*Motion was made by Commissioner McDermott, seconded by Commissioner Doss to approve the minutes of the January 21, 2021 Regular Board Meeting.*

*Roll Call: Ayes: Commissioners Doss, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None. Absent: Commissioner Entler*

**CORRESPONDENCE:** None

**PUBLIC COMMENT:** None

### **TREASURERS REPORT:**

Treasurer Walsh reviewed the report and answered any questions.

*Motion was made by Commissioner Doss, seconded by Commissioner McDermott to approve the disbursements for January and February 2021.*

*Roll Call: Ayes: Commissioners Doss, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None, Absent: Commissioner Doss*

*Motion was made by Doss, seconded by McDermott to accept the financials for the close of January 2021.*

*Roll Call: Ayes: Commissioners Doss, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None, Absent: Commissioner Entler*

### **Maintenance Report –**

Superintendent of Parks Ryan Russ reviewed the Maintenance report and answered questions.

*Commissioner Entler Arrived at 6:05 p.m.*

### **Recreation Report –**

Recreation Department Staff reviewed their report and answered questions.

Facility and Athletic Supervisor Doss mentioned how busy the Roos is. And he is looking forward to the Skate Park Project Grant.

Commissioner McDermott asked about the Easter Egg Hunt. Recreation Supervisor Entler reported on the registration process. It will be here at the park outdoors. We will also continue to do the Flashlight hunt.

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### **Communication and Marketing Report –**

Communication and Marketing Manager Adam Cumbee reviewed his report and answered any questions.

### **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

### **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

Director Iovinelli added information about the Admin Revitalization. The pricing is coming in and we will have to go out to bid on items. She will send out information as it becomes available.

Director Iovinelli also added the Legislative Breakfast is being held via Zoom on Monday, February 22.

Commissioner McDermott asked about the Diversity, Inclusion and Equity Policy.

### **WSSRA**

WSSRA does not have a board meeting in February. Nothing but good things to report.

### **UNFINISHED BUSINESS:**

#### *Facility Use - Rental Fees and Classifications*

Director Iovinelli discussed the changes. No increases were made on the fees. The categories were re-defined and streamlined.

***Motion was made by Commissioner Walsh, seconded by Commissioner Doss to accept the proposed 2021 Rental fees and Classifications for facilities rentals, indoor and outdoor.***

***Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None***

#### *Village Pocket Parks*

Director Iovinelli reached out to the Recreation Committee representative.

The goal is to maintain this summer. Director Iovinelli and Recreation Supervisor Entler met to discuss special event opportunities at the parks this summer.

#### *Capital Projects – Current*

##### *Phase 1 – Aquatic Center Spray Ground*

Bridget Deatrack and Andy Howard from Hitchcock presented the proposed design and answered questions.

Commissioner McDermott asked about staff monitoring areas.

Commissioner McDermott asked about the scheduled. It was clarified construction will not begin until the pool closes this season.

Commissioner McDermott asked about the features.

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##### *Skate Park*

Director Iovinelli updated the Board.

***A motion was made by Commissioner McDermott, seconded by Commissioner Walsh the Board accept the proposal from American Ramp Company for the Skate Park Renovation plan as in the amount of \$249,999.35.***

***Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None***

##### *Electric Panel Building 4*

No Further Discussion.

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***A motion was made by Commissioner Walsh, seconded by Commissioner Doss to accept the proposal from Lyons/Pinner Lighting in the amount of \$22,000 to provide labor, material and equipment to replace existing electrical service and main panel at Building 4.***

*Day Camp (Roos Expansion) – PARC*

No updates. Will not move forward without the grant.

*Outdoor and Indoor Lighting – ComEd Rebates*

Superintendent of Parks Russ updated the Board. He reviewed areas that include, pool, tennis, and in-line. This will also include admin building lighting.

*Policies – Updates/Additions*

*Cash Handling Policy*

Will put aside and focus on it as we go through the Smart Rec Registration change.

*Diversity, Inclusion and Equity Policy*

This was a policy suggested as we went through the Exceptional Workplace guidelines.

Discussion took place.

The Proposal was tabled.

*Wellness Policy*

This was a policy suggested as we went through the Exceptional Workplace guidelines.

***A motion was made by Commissioner McDermott, seconded by Commissioner Entler to accept the proposed Wellness Policy as presented.***

Other Matters for Discussion: None

### **NEW BUSINESS:**

*Ordinance #210218 – Tax Abatement*

***A motion was made by Commissioner Entler, seconded by Commissioner Walsh to adopt Ordinance #210218 abating the tax hereto levied for the year 2020 to pay the principal of and interest on General Obligation Park Bonds (Alternative Revenue Source), Series 2013A, or the Park District of Forest Park, Cook County, Illinois.***

*Pool Repairs*

***A motion was made by Commissioner Doss, seconded by Commissioner Entler the Board accept the proposal from IPS, Inc. in the amount not to exceed \$24,500 to complete prep and patch pool troubled areas (cracks, chips and broken concrete areas), remove and replace caulk in the joints of the pool floor, repairs loose tiles in the pool and repaint repaired areas of the pool.***

### **PUBLIC COMMENT:**

Sam Brown, Resident commented on the Diversity, Inclusion and Equity Policy. He discussed where we reach out to find candidates for our positions.

Motion was made by Commissioner McDermott, seconded by Commissioner Doss to adjourn the meeting at 7:19 p.m.

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Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_