

**PARK DISTRICT OF FOREST PARK**  
 7501 Harrison Street, Forest Park, IL 60130  
 708-366-7500 Fax: 708-366-1142

**APPLICATION FOR EMPLOYMENT**

Date of Application \_\_\_\_\_

THE PARK DISTRICT OF FOREST PARK IS AN EQUAL OPPORTUNITY EMPLOYER. Employment with the Park District is governed on the basis of merit, competence and qualifications and will not be influenced in any manner by race, age, color, sex, sexual orientation, religion, military status, national origin, marital status, mental or physical disability, record of arrest or any other legally protected status. Those applicants requiring reasonable accommodation in the application/interview process should notify the Director.

Name (Last, First)		E-mail address	
Permanent Address	City	State	Zip Code
School Address (if applicable)	City	State	Zip Code
Cell phone	Home phone or other alternate number	DL No	

Position applied for: \_\_\_\_\_

If you are under 16 years of age and it is required, can you furnish a work permit? yes no

Have you submitted an application here before? yes no If yes, supply date \_\_\_\_\_

Have you ever been employed with us before? yes no If yes, supply dates \_\_\_\_\_ Supervisor \_\_\_\_\_

Are you currently employed? yes no May we contact your present employer? yes no

Are you currently on "lay-off" status and subject to recall? yes no

Are you legally eligible for employment in this country? yes no

Are you currently a student yes no If on break, when are you returning to school?

Available for: Part Time Employment Full Time Employment Seasonal Position

Are you willing to work overtime as required? yes no

Date available to begin work: \_\_\_\_\_ Desired salary/wage? \_\_\_\_\_

Have you ever been convicted of any felony? yes no

If yes, describe: \_\_\_\_\_

\_\_\_\_\_

Have you ever been convicted of a misdemeanor involving dishonesty, criminal sexual conduct, assault or battery, or any criminal drug statute? yes no

If yes, describe: \_\_\_\_\_

\_\_\_\_\_

*The District is required by state statute (70 ILCS 1205/8-23) to obtain criminal conviction information concerning applicants, and to perform a criminal background check for applicants for all positions, including the position for which you have applied. Applicants are not obligated to disclose sealed or expunged records of convictions. Conviction of offenses enumerated in subsection (c) of said statute shall automatically disqualify the applicant from consideration for working for the District. All other convictions shall not automatically disqualify the applicant from consideration, but rather, the conviction will be considered in relationship to the specific job. In addition, the Park District of Forest Park is a Drug Free Workplace and may require screening or testing. Prospective employees may be required to sign a consent form for such testing and refusal to sign a consent form may result in non-hire.*

**EDUCATIONAL BACKGROUND:**

<b>EDUCATION</b>	<b>SCHOOL Name &amp; Location</b>	<b>No. of yrs. completed</b>	<b>Major</b>	<b>Degree/Diploma</b>
Elementary School(s)				
High School				
College/University				
Other Training/ Education				

**EMPLOYMENT HISTORY:**

	<b>Dates</b>	<b>Employer Name Supervisor's E-mail and/or Phone</b>	<b>Salary</b>	<b>Position</b>	<b>Reason for leaving</b>
Start					
End					
Start					
End					
Start					
End					

Please list skills, licenses, training, background etc. applicable to the position for which you are applying

**REFERENCES:** Please list the name, address and phone number of three references, not related to you that we may contact.

<b>Name</b>	<b>Phone, E-mail &amp;/or Address</b>	<b>Business</b>	<b>Years Known</b>

I certify that all the information submitted by me on this application is true and complete and I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision and hereby release and waive any claim against the Park District which may allegedly arise from such investigation. I further understand that if any false information, omissions, or misrepresentations are either contained in my application or given during any interview and are discovered, my application may be rejected and, if I am employed, my employment may be terminated at any time. In consideration of my employment, I agree to conform to the Park District's rules and regulations, and I agree that my employment is "at-will" and my employment and compensation can be terminated, with or without cause, and with or without notice, at any time, at either my or the Park District's option. I also understand and agree that the terms and condition of my employment may be changed, with or without cause, and with or without notice at any time by the Park District. This application for employment shall be considered active for a period of time not to exceed 45 days. Any applicant wishing to be considered for employment beyond this time period should inquire as to whether or not applications are being accepted at that time. I understand that if I am hired, I will be required to provide proof of identity and information for compliance with the Immigration Reform and Control Act.

Applicant's Signature \_\_\_\_\_ Date \_\_\_\_\_