

# Meeting Minutes from September 17, 2020

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held Via Zoom.com, at 6:00 p.m. on September 17, 2020.

ROLL CALL: Commissioner Sansone chaired the meeting. Commissioners Doss (Zoom), Commissioner Entler answered present. McDermott and Walsh were excused absence. Also present Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Superintendent of Parks Ryan Russ (Zoom), Facility and Athletic Manager Andrew Doss, Recreation Supervisor Danette Krajewski, Recreation Supervisor Rachell Entler and Communication and Marketing Manager Adam Cumbee.

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:** Motion was made by Commissioner Entler, seconded by Commissioner Doss, to approve the agenda.

Roll Call: Ayes: Commissioners Doss (Zoom) and Commissioner Sansone; Nays: None; Absent: Commissioner McDermott and Commissioner Walsh.

## **REGULAR BOARD MEETING MINUTES:**

Motion was made by Commissioner Entler, seconded by Commissioner Doss to approve the minutes of the August 6, 2020 Regular Board Meeting.

Roll Call: Ayes: Commissioners Doss (Zoom) and Commissioner Sansone; Nays: None; Absent: Commissioner McDermott and Commissioner Walsh.

Motion was made by Commissioner Entler, seconded by Commissioner Doss to approve the minutes of the August 27, 2020 Regular Board Meeting.

Roll Call: Ayes: Commissioners Doss (Zoom) and Commissioner Sansone; Nays: None; Absent: Commissioner McDermott and Commissioner Walsh.

**CORRESPONDENCE: None**

**PUBLIC COMMENT: None**

## **TREASURERS REPORT:**

A motion was made by Commissioner Entler and seconded by Commissioner Doss (Zoom) for the appointment of Matt Walsh to the Board Treasurer for the Park District of Forest Park Board of Commissioners.

Roll Call: Ayes: Commissioners Doss (Zoom) and Commissioner Sansone; Nays: None; Absent: Commissioner McDermott and Commissioner Walsh.

*Commissioner McDermott enter the meeting via Zoom.*

Business Manager Jeff Murphy reviewed the disbursements for August and September 2020 totaling \$109,044.76.

Motion was made by Commissioner Entler, seconded by Commissioner Doss (Zoom) to approve the disbursements for August and September 2020.

Roll Call: Ayes: Commissioners Doss (Zoom), Commissioner McDermott and Commissioner Sansone; Nays: None; Absent: Commissioner Walsh.

Motion was made by Commissioner Entler, seconded by Commissioner Doss (Zoom) to approve the financials for the close of August 2020.

Roll Call: Ayes: Commissioners Doss (Zoom), Commissioner McDermott and Commissioner Sansone; Nays: None; Absent: Commissioner Walsh.

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Aaron Gold from Spear Finance attended to report on the sale of our Series 2020 bond sale. Recommended award to Park Ridge Community Bank at the lowest with a finance percentage rate of 1.99%. These are General Obligation Limited Tax Park Bonds. Bonds proceeds are used to make payments on our series 2013 bonds.

## **Maintenance Report –**

Superintendent of Parks Ryan Russ (Zoom) reviewed the Maintenance report and answered questions. Commissioner Entler asked about the number of trees taken down. He asked about a plan with Davis trees for a replacement program. Superintendent Russ informed we will have a plan for the replacement program.

Commissioner Doss informed the village lost 70 trees this year.

## **Recreation Report –**

Recreation Department Staff reviewed report and answered questions.

Recreation Supervisor commented on the team effort to get the remote learning started.

Commissioner Sansone congratulated Danette on a job well done with the Child Supervision camp program.

Director Iovinelli let the Board know we are not in agreement with the Intergovernmental Agreement yet. The attorneys are working on a way to come to an agreement.

Recreation Supervisor Entler reviewed the Fall/Halloween events.

## **Communication and Marketing Report –**

Communication and Marketing Manager Adam Cumbee reviewed his report and answered any questions.

Commissioner Sansone commented on seeing a lot more advertising out.

Commissioner Sansone asked what our number were with the Camp out. Supervisor Entler answered with 12 families.

## **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

## **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

**Illinois Association of Park Districts:** Commissioner Entler will be attending a retreat in October.

WSSRA: Director Iovinelli discussed updates with WSSRA.

Director Iovinelli commented on her attendance at the River Grove Village meeting. They are not currently served by the Veteran's Park District. We are looking forward to becoming part of the consortium.

## **UNFINISHED BUSINESS:**

### *Village Pocket Parks*

We are in the final stages with the Intergovernmental Agreement.

### *Capital Projects – Current*

#### *Admin Building North and West Wall Project –*

Director Iovinelli explained the mason work on the wall is almost complete. The roof work will begin in the next week.

#### *Park District Van*

Director Iovinelli continues to reach out to Landmark Ford with status updates.

#### *Phase 1 Aquatic Center – Spray Ground*

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Recreation Supervisor updated the Board on the first meeting with Hitchcock. The timeline was discussed. Staff expressed moving forward. The next steps area getting community input and design ideas for staff. Hitchcock will attend next Board meeting to present.

### *In-line Skate Rink*

The company is waiting on materials. Once they get the products, we will have a timeline. The project will take a week.

### *Slide Resurfacing Project*

Project is complete.

### *Day Camp (Roos Expansion) – PARC Grant*

Staff have not heard any updates.

### *Registration Software*

Business Manager Murphy has three demos scheduled.

### *Skate Park*

Facility Manager Doss, Superintendent of Parks Russ and Director Iovinelli are meeting with a Skate Park design company next week.

Facility Manager Doss also mentioned if we do not receive the Tony Hawk Grant we are still in the running for it in December.

### *Softball Buildings*

No updates at this time.

### *Pathway and Park Lighting*

Superintendent of Parks Russ met with Lyons/Pinner Lighting to discuss options. Including LED. They will also discuss grant program options.

### *Other Additions*

Commissioner Entler suggested irrigation system at the Roos.

### *Policies – Updates/Additions*

#### *Purchasing Policy*

Nothing to report

#### *Fund Balance Policy*

Nothing to report.

### *Other Matters for Discussion*

None

## **NEW BUSINESS:**

### *Ordinance #200917*

A motion was made by Commissioner Entler seconded by Commissioner Doss (Zoom) to adopt ordinance #200917 providing for the issuance of approximately \$244,000 General Obligation Limited Tax Park Bonds, Series 2020, of the District for the payment of certain outstanding obligations of the District, providing for the levy of a direct annual tax to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

Roll Call: Ayes: Commissioners Doss (Zoom) and Commissioner Sansone; Nays: None; Absent: Commissioner McDermott and Commissioner Walsh.

### *Other Matters for Discussions*

**PUBLIC COMMENT: Commissioner Sansone thanked all the staff.**

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Motion was made by Commissioner Entler, seconded by Commissioner Doss (Zoom) to adjourn the meeting at 6:50 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_