

Oct. 15 Meeting Minutes

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held Via Zoom.com, at 6:00 p.m. on October 15, 2020.

ROLL CALL: Commissioner Sansone chaired the meeting. Commissioners Doss, Commissioner Entler, Commissioner McDermott and Commissioner Walsh answered present. Also present Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Superintendent of Parks Ryan Russ, Facility and Athletic Manager Andrew Doss, Recreation Supervisor Danette Krajewski, Recreation Supervisor Rachell Entler and Communication and Marketing Manager Adam Cumbee. Guest: Eric Hornig, Hitchcock Design Company.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA:

Motion was made by Commissioner Doss, seconded by Commissioner Walsh, to approve the agenda.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None

REGULAR BOARD MEETING MINUTES:

Motion was made by Commissioner Entler, seconded by Commissioner Doss to approve the minutes of the September 17, 2020 Regular Board Meeting.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None

CORRESPONDENCE:

Letter from IAPD congratulating the Park District on receiving the IAPD 2020 Best of the Best Award for Top Journalist.

Registration for the IPAD virtual Legal Symposium.

PUBLIC COMMENT: None

TREASURERS REPORT:

Treasurer Matt Walsh reviewed the disbursements for September and October 2020 totaling \$255,363.49. Motion was made by Commissioner McDermott, seconded by Commissioner Entler to approve the disbursements for September and October 2020.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None

Treasurer Walsh reported two thirds of the total is to the Admin wall project.

Motion was made by Commissioner McDermott, seconded by Commissioner Walsh to approve the financials for the close of September 2020.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone. Nays: None

Maintenance Report –

Superintendent of Parks Ryan Russ reviewed the Maintenance report and answered questions.

Superintendent of Parks Russ discussed the new van. Commissioner McDermott asked what the solution is. Ryan will be in touch with the company about removing the handicap lift in the van to one of the current buses.

Commissioner Doss commended and thanked the staff for the park decorations.

Recreation Report –

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Recreation Department Staff reviewed report and answered questions.
Supervisor Entler added rangers are extending their schedule through remote learning.
Commissioner Sansone asked about the camp out event.
Commissioner McDermott asked if we could post where the houses are.
Communication and Marketing Manager Cumbee responded with we are creating an interactive map.

Communication and Marketing Report –

Communication and Marketing Manager Adam Cumbee reviewed his report and answered any questions.

Business Report –

Business Manager Murphy reviewed his report and answered questions.
He added that we received additional taxes later than normal this year, and we are back on track for the amount of taxes received.

Director's Report –

Director Iovinelli reviewed the report and answered questions.

Illinois Association of Park Districts: Commissioner Entler attended are great IAPD retreat at Buffalo Grove Park District.

2021 conference is 100% remote.

Levy comparison was put together to compare Park Districts size, EAV, staff, etc.

IAPD created an analytics comparison for offerings from Park District to Park District.

WSSRA: Director Iovinelli discussed updates with WSSRA.

The Falling for our stars event is going to be virtual.

WSSRA is finalizing their budget. And will be presented at the November Board meeting.

Director Iovinelli discussed how the shares are going down with the addition of Veteran's Park District.
Marianne will attend the November Board meeting.

UNFINISHED BUSINESS:

Village Pocket Parks

We are in the final stages with the Intergovernmental Agreement.

June of 2021 is the date of the transfer.

Capital Projects – Current

Admin Building North and West Wall Project –

Superintendent of Parks Russ discussed the masons are 95% of the way done. They are waiting on the pavers to be relayed.

Commissioner Entler asked are we sodding the grass where the vehicles were driving on. Russ answered we are seeding.

Park District Van

Superintendent of Park Russ Director Iovinelli continues to reach out to Landmark Ford with status updates.

Phase 1 Aquatic Center – Spray Ground

Director Iovinelli introduced Eric Hornig from Hitchcock Design.

He went through the design phase of the project.

Commissioner McDermott asked about the different costs of the slide options.

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Commissioner McDermott asked if we are removing the sand area. And asked how far back it will go in the area.

Supervisor Entler explained the sand area will no longer exist. We are moving the fence around the greenspace.

Commissioner McDermott asked if this is meant to be a play area for families to spend the day.

Supervisor Entler answered it will complement the features at the entire facilities.

Commissioner McDermott asked if we reached out to Farrara Pan.

We are waiting to hear back.

Commissioner McDermott asked about the mechanics of the facilities. Eric from Hitchcock answered with They have taken it into consideration with the costs.

Commissioner McDermott also asked about the operations of the mechanics. Eric From Hitchcock explained.

Commissioner McDermott asked about the different age groups and enough features for all.

Commissioner McDermott asked about the different age groups in town. We will ask that question as part of the survey.

Commissioner Sansone asked about the depth of the water. Eric Hornig answered.

Commissioner McDermott asked about how long this will take. Eric, Hitchcock went through the tentative timeline for the project. He did mention it could take 6-8 months with IDPH. We know it will not open for the 2021 season, anticipate the 2022.

Commissioner McDermott asked about the flooring. It could be less impact type flooring or concrete.

Commissioner McDermott also wanted us to investigate the larger towers.

Commissioner McDermott wants us to look at more ADA features.

Commissioner Sansone asked if we could get an aquatic wheelchair.

Commissioner McDermott questioned the theme being healthy.

In-line Skate Rink

The project will start tomorrow. It should take one week. Weather pending.

Slide Resurfacing Project

Business manager Murphy discuss the timeline. Staff are meeting to pick the top three. And then will further investigate those companies.

Day Camp (Roos Expansion) – PARC Grant

Staff have not heard any updates.

Registration Software

Business Manager Murphy discuss the timeline. Staff are meeting to pick the top three. And then will further investigate those companies. We also requested prices. The goal is to have the new software in place May 1, 2021

Skate Park

Director Iovinelli explained we met with Jeremy from American Ramp Company. The next steps are going into contract with American Ramp Company.

Softball Buildings

Superintendent of Parks Russ met with Beacon. He also met with a fencing company.

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Pathway and Park Lighting

Superintendent of Parks Russ is waiting to hear back from Pinner. We are looking into rebates from Comcast.

Other Additions

Roos Irrigation and Tree replacement, we will look into the Spring.

Commissioner Doss asked if we looked into air purifying systems with the stress of COVID.

Superintendent of Park Russ is currently looking into filter upgrades and solutions to improve our air quality at all facilities.

Policies – Updates/Additions

Purchasing Policy

Nothing to report

Fund Balance Policy

Nothing to report.

Other Matters for Discussion

None

NEW BUSINESS:

School District 91-Intergovernmental Agreement

A discussion took place.

A motion was made by Commissioner Doss seconded by Commissioner Entler to adopt ordinance #201015A approving the terms and authorizing the execution of an Intergovernmental Agreement between the Board of Education of Forest Park School District 91 and the Park District of Forest Park.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None

Admin West Wall Door and Window Replacement

A motion was made by Commissioner Entler, seconded by Commissioner Walsh to accept the proposal from F.W. Kline Inc. in the amount of \$14,436.54 to replace the doors and windows on the west wall of the admin building.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None

Truth in Taxation

Commissioner Walsh discussed why we are levying the most we can. Staff put together a spread sheet of the comparison over the last 5 years. And the taxes have not gone up over the last 5 years. Staff will continue to stay in tune with what is going on.

A motion was made by Commissioner McDermott, seconded by Commissioner Walsh to adopt the Truth in Taxation Resolution #201015B, A Resolution determining the amounts of moneys, exclusive of Levies for Debt Service and Election costs, estimated to be necessary to be raised by Taxation Pursuant of the proposed Levy of the Park District of Forest Park for the Levy Year 2020.

Roll Call: Ayes: Commissioners Doss, Commissioner Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None

IAPD/IPRA Conference

It was announced that it is 100% remote.

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Best of the Best - Virtual Event

Director Iovinelli reported staff are working on a small virtual event at the Park. The event is scheduled for November 12 at 7pm.

Tuition Reimbursement Policy

Director Iovinelli reported a staff member is interested in a Doctorate program. Our current policy only goes up to Master's.

Commissioner Entler suggested seeing what other Districts do. Director Iovinelli will research.

Holiday Party

This year there will be no staff holiday party.

Other Matters for Discussions

Commissioner Entler announce the chairman of IAPD Board was just appointed to the senate.

Commissioner McDermott asked about the holiday decoration for the Holidays.

PUBLIC COMMENT: None

Motion was made by Commissioner Entler, seconded by Commissioner Walsh to adjourn the meeting at 7:22 p.m.

Submitted by: _____ Secretary

Approved by: _____ Board of Commissioners

Approved by: _____ Board of Commissioners

Date: _____