

Minutes of the November 21, 2019 Regular Board Meeting

Minutes of the November 21, 2019 Regular Board Meeting

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on November 21, 2019.

ROLL CALL: Commissioner Sansone chaired the meeting. Commissioners Doss and Entler answered present. Commissioner McDermott and Commissioner Walsh were excused absences. Also present were Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Interim Superintendent of Parks Ryan Russ, Facility and Athletic Supervisor Andrew Doss, and Recreation Supervisor Danette Krajewski. Audience Members: Mike Thompson, Resident

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA: Motion was made by Commissioner Doss, seconded by Commissioner Entler to approve the agenda. Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh

REGULAR BOARD MEETING MINUTES OCTOBER 17, 2019:

Motion was made by Commissioner Doss, seconded by Commissioner Sansone, to approve the minutes of the October 17, 2019 Regular Board Meeting. Roll Call: Ayes: Commissioners Doss, Entler and Sansone; Nays: None. Abstained: Commissioner Entler. Absent: Commissioner McDermott and Commissioner Walsh.

CORRESPONDENCE: None

PUBLIC COMMENT: None

TREASURERS REPORT:

Motion was made by Commissioner Doss and Seconded by Commissioner Entler to appoint Jeff Murphy Treasurer of the Park District of Forest Park Board of Commissioners.

Roll Call: Ayes: Commissioners Doss, Entler and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh.

Treasurer Murphy reviewed the lists of Disbursements for October and November 2019 totaling **\$107,692.75**. Total cash on October 31, 2019 was \$4,682,643.08.

Motion was made by Commissioner Entler, seconded by Commissioner Doss to approve the disbursements for October and November 2019.

Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Walsh.

Motion was made by Commissioner Doss, seconded by Commissioner Entler to accept the financial statements for the close of September 2019.

Roll Call: Ayes: Commissioners Doss, Entler and Sansone; Nays: None. Absent: Commissioner McDermott and Walsh.

Maintenance Report –

Interim Superintendent of Parks Ryan Russ discussed the Maintenance report and answered questions. He highlighted the restoration was completed of the Pathways. We will wait for the spring to see if the grass seed takes.

Inspections complete for the month.

Minutes of the November 21, 2019 Regular Board Meeting

Water in the park is turn off at Fountains.

Discussed the remediation of the HVAC at the Roos.

Renovating the Maintenance garage office area.

Discussed IPRA Professional development School.

Attended PDRMA Risk Management Institute.

Discussed Can Ice Option for winter ice skating. Staff determine, based on price we are not moving forward with it. We will recommend other local outdoor ice for our residents.

Recreation Report –

Recreation Department Staff Reviewed Report and answered questions.

Danette reviewed Rachell's report. And answered any questions.

Danette reviewed her report. And answered questions.

We will go live with the EPACT program March 1, 2019.

Danette reviewed the 2019 concession sales and improvements made.

Commissioner Doss commended staff on a great summer in concessions. Commissioner Doss also mentioned ideas for future recycling opportunities for concessions, including paper straws.

Day camp is averaging 60 campers per week.

Commissioner Sansone commended Danette on all her hard work this past summer.

Facility and Recreation Supervisor Andrew Doss reviewed his report. And answered any questions.

Andrew reviewed number of memberships sold and current active members.

Commissioner Sansone commended management at the Roos.

Director Iovinelli discussed the hard work and dedication of Andrew during the remediation of the HVAC at the Roos.

Commissioner Sansone asked about the offering out of town free Veteran Memberships at the Roos.

Business Report –

Business Manager Murphy reviewed his report and answered questions.

Update on the Audit. We were granted an extension.

Updated on the final payout of the PARC grant was reviewed.

Explained the phone contract is up in January. Currently meeting with a broker to determine our needs.

Reviewed the copier replacement.

Director's Report –

Director Iovinelli reviewed the report and answered questions.

Reviewed seasonal admin hours.

Holiday party is booked.

Legislative conference reviewed great updates on Harassment training and the new cannabis laws.

Day camp – Roos expansion update. Explained the opportunity of a PARC grant for the expansion.

Commissioner Doss requested the Board receive the tentative plan before the Board meeting.

Illinois Association of Park Districts: None

UNFINISHED BUSINESS:

Day Camp Van Purchase

Motion was made by Commissioner Entler and seconded by Commissioner Doss to purchase a Ford Transit T350 – 15 passenger, 2019, from Landmark Ford, in the amount of \$39,272, based on the State of Illinois, State Contract.

Commissioner Entler question what the increase was in the base price. Interim Superintendent of Parks Russ explained the handicap associability is the additional fee.

Minutes of the November 21, 2019 Regular Board Meeting

Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh.

Pathway Project – Schroeder and Schroeder Invoice

A motion was made by Commissioner Entler and seconded by Commissioner Doss to approve the payout to Schroeder and Schroeder for the Park Pathways project in the amount of \$250,888.27, which represents project total less reserve being withheld until project is completed to our satisfaction. Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh.

NEW BUSINESS:

Ordinance #191121A -

Motion was made by Commissioner Doss and seconded by Commissioner Entler to adopt Ordinance #191121A Levying taxes for the Park District of Forest Park, County of Cook and State of Illinois for the year 2019. Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh.

Director Iovinelli reminded the Board we are registering all staff and Board members for the IAPD/IPRA annual conference by December 1 to receive the early bird rate.

U.S. Department of Labor - Fair Standards Act Changes as of January 1, 2020.

Director Iovinelli explained this does affect some current exempt staff members. She will present those staff members salaries and increase to the Board at the December Board meeting.

A motion was made by Commissioner Doss and seconded by Commissioner Entler to accept Roy Sansone as the Delegate, Matt Walsh and the 1st alternate and Eric Entler as the 2nd alternate designated to serve as delegates to the annual business meeting of the Illinois Association of Park Districts.

Roll Call: Ayes: Commissioners Doss, Entler, and Sansone; Nays: None. Absent: Commissioner McDermott and Commissioner Walsh.

Other Matters for discussion.

Commissioner Doss requested a new business discussion in January on rental fees for use of facilities for other governmental entities.

Commissioner Entler requested to see what we have paid out in the last 10 years for other government agencies we paid out to.

PUBLIC COMMENT: None

Motion was made by Commissioner Doss, seconded by Commissioner Entler to adjourn the meeting at 7:52 p.m.

Submitted by: _____ Secretary

Approved by: _____ Board of Commissioners

Approved by: _____ Board of Commissioners

Date: _____