

## Minutes of the December 26, 2019 Special Board Meeting

THE SPECIAL BOARD MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on December 26, 2019.

**ROLL CALL:** Commissioner Sansone chaired the meeting. Commissioners Doss, Entler, McDermott and Walsh answered present. Also present was Director/Secretary Jackie Iovinelli, Rachell Entler, Marketing and Recreation Supervisor, Andrew Doss, Facility and Athletic Manager, Ryan Russ, Interim Superintendent of Parks, Danette Krajewski, Recreation Supervisor, and Maria Maxum, Forest Park Review.

**APPROVAL OF AGENDA:** Motion was made by Commissioner Walsh, seconded by Commissioner Entler to approve the agenda. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Walsh and Sansone; Nays: None.

### **PUBLIC COMMENT: None**

#### **Roos Family Recreation Center – Expansion**

A discussion took place between staff and Commissioners about the expansion of the Roos Family Recreation Center.

Staff discussed the need. Added this is phase two for this building.

Commissioner Doss asked about additional Maintenance staff with this position. Interim Superintendent of Parks Russ responded with currently the Maintenance department is down one staff member, this addition would not require additional staff to the standard.

Commissioner McDermott concern is the timing of this. Her concern is the sustainability. Director Iovinelli discussed the number of students at the School District. She stated current number of students in the school District is the same number as our current active Roos Fitness members. Director Iovinelli also discussed net profit of current day camp program. She also discussed the success and management from staff.

Commissioner McDermott asked the questioned about resident versus nonresidents in day camp. Director Iovinelli answered in year-round day camp it is only residents. In the Summer camp 70% are residents.

Commissioner Entler asked why the day camp building is not being currently used during these times. Director Iovinelli responded currently in the evening it is being used when space is not available any other time. Staff also use the Admin building. Added the space is not conducive to the types of programs offered.

Commissioner Entler asked about the current population. He is concerned we are losing more than we are gaining.

Commissioner McDermott is concerned about the use of space to capacity. Commissioner McDermott asked what the number of open gym resident versus non-residents is? Facility and Athletic Manager Doss responded with 60% is non-resident. Commissioner McDermott asked why we are not using the divider in the gym to offer more fitness. Recreation Supervisor Entler responded with the noise is difficult. And the Roos Meeting room flooring is not conducive for special fitness and dance programs.

Commissioner McDermott is also concerned about the nonresident usage. Recreation Supervisor Entler responded with the pool is also funded by nonresidents.

Recreation Supervisor Entler discussed the growth of our dance program and we are limited with growth at the Admin building because it is not an appropriate dance space.

Recreation Supervisor Entler added programming growth has double in one year. And different types of programming are now being offered. The expansion creates lot of future programming.

Commissioner Doss mention if we do not get the grant what are we going to do with day camp in the summer months.

Director Iovinelli mentioned with our current growth we will outgrow our space in three years. Director Iovinelli responded with dividing up the campers into different locations.

Commissioner Entler is concerned about financing the matching grant. His concern is what about the other projects at the park that need to be addressed.

Commissioner McDermott mentioned outgrowing the space in five years and what about the remaining items in the park. Director Iovinelli mentioned the future we could build up on the expansion.

Director Iovinelli answered with the matching grant would be financed through recreation reserves. Capital comes from the operating budgeted funds.

Director Iovinelli discussed the process of completed and prioritizing capital improvements. Commissioner Entler asked where the funds are coming from to match the grant. Director Iovinelli informed it would come from the Recreation reserves.

Commissioner Walsh asked about how much of the recreation reserve is budgeted for. Business Manager responded with the financial stability of the Park District.

Commissioner McDermott asked when the next time we can refinance.

Commissioner Doss asked what the price tag of the original Roos development. His concern is what will this project end up being. Director Iovinelli responded with working with Williams architects and Fredrick Quinn Corporation to get us numbers, they are very true to what is estimated. Business Manager added the original building construction costs were 5 million but ended up being almost 7 million. Four million of the 5 million is construction costs the remaining million is owner fees.

Commissioner McDermott asked what are the costs leading up to the grant. Including grant application fees and architect fees.

Commissioner Entler asked about what would be lost in the back. Director Iovinelli responded with the playground would have to be relocated. Monsey was put in the budget to relocate.

Commissioner Entler asked about including solar panel in the expansion.

Commissioner Entler asked about the size of the kitchen. Director Iovinelli responded it will not be a commercial type kitchen.

Commissioner Entler asked what the costs to this point were. Director Iovinelli will get those number to them. Architects fees and grant application fee.

Commissioner McDermott is concerned that other projects are being put aside to fund this project. Would like to see a feasibility study for the whole property.

Commissioner McDermott is concerned we are building a building for out of towners. Director Iovinelli reminded staff that capital funds are still going to funds projects. The recreation reserves will fund this project. Business Manager Discussed how prepared we are because of the grant application from 2014.

Commissioner Entler is discouraged with not having a one sheet of numbers.

Commissioners McDermott would like to revisit this in a year.

Commissioner Walsh asked Business Manager Murphy to elaborate on the unaudited numbers of the current fund reserves. Commissioner Walsh would like further to discuss the Recreation Fund Reserves during budget time. Director Iovinelli Discuss the current budget and how we arrived at the reserves. Director Iovinelli display the original concept of the Roos building to compare to the building plus expansion.

Commissioner Doss complemented the staff. He is also concerned about finances. He believes there is a need for this expansion.

Commissioner Sansone pointed out concern for the need to expand the fitness room.

**PARC Grant Application Resolution**

A motion was made by Commissioner Doss and seconded by Commissioner Walsh to adopt the resolution of authorization for the PARC Application.

Roll Call: Ayes: Commissioners Doss, Walsh and Sansone; Nays: Commissioner Entler and Commissioner McDermott.

**PUBLIC COMMENT: None**

Motion was made by Commissioner Entler, seconded by Commissioner McDermott to adjourn the meeting at 6:52 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_