

Minutes of the December 19, 2019 Regular Board Meeting

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on December 19, 2019.

ROLL CALL: Commissioner Sansone chaired the meeting. Commissioners Entler, McDermott and Walsh answered present. Commissioner Doss was excused absence. Also present were Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Interim Superintendent of Parks Ryan Russ, Facility and Athletic Supervisor Andrew Doss, and Recreation Supervisor Danette Krajewski. Audience Members: Maria Maxium, Forest Park Review, Frank Parisi, Williams Architects, Fred Marano, Fredrick Quinn Corporation, and Marianne Burko, WSSRA (arrived at 6:10 p.m.)

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA: Motion was made by Commissioner Walsh, seconded by Commissioner McDermott to approve the agenda. Roll Call: Ayes: Commissioners Entler, McDermott, Walsh and Sansone; Nays: None. Absent: Commissioner Doss

REGULAR BOARD MEETING MINUTES November 21, 2019:

Motion was made by Commissioner Entler, seconded by Commissioner McDermott, to approve the minutes of the November 21, 2019 Regular Board Meeting. Roll Call: Ayes: Commissioners Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None; Absent: Commissioner Doss

CORRESPONDENCE:

PDRMA 2019 Risk Management Review Award letter

Harlem Manner-Und Damenchor – Thank you for donation letter.

IAPD Congrats to Commissioner Entler for 10 years of service letter.

IAPD Annual Report

PUBLIC COMMENT: None

TREASURERS REPORT:

Treasurer Murphy reviewed the lists of Disbursements for November and December 2019 totaling **\$321,069.84**. Total cash on November 30, 2019 was \$4,546,435.82.

Motion was made by Commissioner McDermott, seconded by Commissioner Entler to approve the disbursements for November and December 2019.

Roll Call: Ayes: Commissioners Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None. Absent: Commissioner Doss.

Motion was made by Commissioner Doss, seconded by Commissioner Entler to accept the financial statements for the close of October 2019.

Roll Call: Ayes: Commissioners Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None. Absent: Commissioner Doss

Maintenance Report –

Interim Superintendent of Parks Ryan Russ discussed the Maintenance report and answered questions. Commissioner McDermott asked if the locker rooms could be painted internally. Commissioner McDermott asked how often the is the gym floor sanded and varnished. Commissioner McDermott asked if we are missing a piece of playground equipment. Interim Superintendent of Parks responded staff could internally paint the locker rooms, but the time and the current number of staff hinder that. Interim Superintendent of Parks responded we should do the floors once a year. This time the focus is on the glue

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that came up from the floor originally being put down. Interim Superintendent of Parks Russ responded yes, a piece of equipment is missing because it keeps breaking and needed to be replaced. When he attends conference, he will look at some options, to include a possible handicap feature. Commissioner Entler asked about the walkway lighting. Interim Superintendent of Parks Russ informed him we met with a lighting company and their light bulbs will be esthetically pleasing, match and be LED.

Recreation Report –

Recreation Department Staff Reviewed Report and answered questions.

Danette reviewed her report and answered questions.

Commissioner McDermott was happy about the option to transport the children to and from the schools to the Park District programming.

Marketing and Recreation Supervisor Rachell Entler reviewed her report and answered questions.

She added the menu for the Breakfast with Santa, changing or updating.

She added for the Freeze Fest also doing a horse and buggy as an option.

Commissioner Sansone asked about the ages of the kids for the Junior Board meeting. Supervisor Entler responded the ages of the kids are 6-12 grades.

Facility and Recreation Supervisor Andrew Doss reviewed his report and answered any questions.

Commissioner Sansone asked about new classes to add in the facility. He suggested adult floor hockey.

Business Report –

Business Manager Murphy reviewed his report and answered questions.

NEW BUSINESS – Moved up on Agenda

WSSRA Annual Visit

The Board welcomed Marianne Burko, WSSRA Executive Director. She present of the 2018 snapshot of WSSRA. She highlighted the fundraising efforts. And thanked the Board for their continued support.

Resumes back to agenda

Director's Report –

Director Iovinelli reviewed the report and answered questions.

Director Iovinelli added we are hosting the Legislative Breakfast on Tuesday, February 11.

Illinois Association of Park Districts: None

UNFINISHED BUSINESS:

Roos Family Recreation Center – Expansion

Special Guest: Frank Parisi, Williams Architects, and Fred Marano, Fredrick Quinn Corporation.

Frank Present the design plan for the expansion. Fred review the draft master budget.

Commissioners expressed questions and concerns. Commissioners questioned how to finance the matching grant. Commissioners are concerned about all the other capital projects that need attention.

Commissioners also questioned use of facility and sustainability. Commissioners questioned use by residents compared to non-residents. Commissioners asked about its use, what will it be used for besides day camp. Commissioners expressed concern about the School District numbers decreasing and how this will affect our sustainability for this facility. Commissioners expressed concern about the use of space and what the target audience is or will be 5 years from now.

Staff responded with Recreation Reserves would fund the grant. And the Capital list continues to be a working document. Staff answered the non-resident use is 60% compared to resident use at 40% for open

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gym. Staff expressed currently space is maximized for programming and programs only continue to increase and grow compared to a year ago. Staff are concerned in three years we will completely outgrow the space.

Board decided to have a Special meeting to continue the discussion.

Park District Van Purchase

A motion was made by Commissioner Entler and seconded by Commissioner Walsh to approve the additional fees associated with the Ford, Transit T350 – 15 passenger, 2019, from Landmark Ford, to include the cost of height adjustment in the amount of \$4,976 to accommodate the wheel chair accessible high roof option, bringing the total to \$44,248.

Roll Call: Ayes: Commissioners Entler, Commissioner McDermott, Commissioner Walsh and Commissioner Sansone; Nays: None. Absent: Commissioner Doss

NEW BUSINESS:

PARC Grant Application Resolution.

Board decided to schedule a special meeting to further discuss the PARC Grant.

Commissioner McDermott Took over Chairing the Meeting. Commissioner Sansone stepped out.

WSSRA Representatives Appointments

A motion was made by Commissioner Entler and seconded by Commissioner Walsh to appoint Jackie Iovinelli as the Regular Representative and Andrew Doss as the Alternate Representative to the WSSRA Board of Directors for the Park District of Forest Park 2010.

A motion was made by Commissioner Walsh, seconded by Entler the Board enter into closed session at 7:50 p.m. under Section Personnel 2(c)1 of the Open Meetings Act for the purpose of discussion of matters concerning personnel.

Roll Call: Ayes: Commissioner Entler, McDermott, and Walsh. Nays: None; Absent: Commissioner Doss and Commissioner Sansone.

Rise out of Closed session at 7:57 p.m.

Motion was made by Walsh seconded by Entler to rise out of closed session at 7:57 p.m.

Roll Call: Ayes: Commissioner Entler, McDermott, and Walsh; Nays: None; Absent: Commissioner Doss and Commissioner Sansone.

No action was taken.

PUBLIC COMMENT: None

Motion was made by Commissioner Doss, seconded by Commissioner Entler to adjourn the meeting at 7:58 p.m.

Submitted by: _____ Secretary

Approved by: _____ Board of Commissioners

Approved by: _____ Board of Commissioners

Date: _____