

## Minutes – August 15, 2019 Meeting

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:05 p.m. on August 15, 2019.

**ROLL CALL:** Commissioner Walsh chaired the meeting. Commissioners Entler, and Doss answered present. President Sansone and Vice-President McDermott were excused absences Also present were Director/Secretary Jackie Iovinelli, Business Manager Jeff Murphy, Marketing and Recreation Supervisor Rachell Entler, Facility and Athletic Supervisor Andrew Doss and Treasurer Joe Murray. Audience Members: Mike Thompson

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:** Motion was made by Commissioner Entler, seconded by Commissioner Doss, to approve the agenda: Roll Call: Ayes: Commissioners Doss, Entler, and Walsh; Nays: None; Absent: President Sansone and Vice-President McDermott.

### **REGULAR BOARD MEETING MINUTES JULY 18, 2019:**

Motion was made by Commissioner Doss, seconded by Commissioner Entler, to approve the minutes of the July 18, 2019 Regular Board Meeting. Roll Call: Ayes: Commissioners Doss, Entler and Walsh; Nays: None. Absent: President Sansone and Vice-President McDermott.

### **REGULAR BOARD MEETING MINUTES AUGUST 1, 2019:**

Motion was made by Commissioner Doss, seconded by Commissioner Entler, to approve the minutes of the August 1, 2019 Regular Board Meeting. Roll Call: Ayes: Commissioners Doss, Entler and Walsh; Nays: None. Absent: President Sansone and Vice-President McDermott.

### **CORRESPONDENCE:**

Falling For Our Stars invitation from WSSRA  
School District 91 emailed correspondence to thank the Park District for helping with the 2019 Back to School Celebration.

### **PUBLIC COMMENT:**

Mike Thompson commended the Maintenance staff on their hard work this summer.

### **TREASURERS REPORT:**

Treasurer Murray reviewed the lists of Disbursements for July and August 2019 totaling **\$134,014.86**. No other discussion took place.

Motion was made by Commissioner Entler, seconded by Commissioner Doss to approve the disbursements for July and August 2019. Roll Call: Ayes: Commissioners Doss, Entler and Walsh Nays: None; Absent: President Sansone and Vice-President McDermott.

Treasurer Murray reported the investments as of July 31, 2019 were \$2,759,343.80 in Money Market accounts and \$310,770.51 in Liquid Asset Fund totaling \$3,070,114.31 at Forest Park National Bank.

Motion was made by Commissioner Doss, seconded by Commissioner Entler to accept the financial statements for the close of June 2019.

Roll Call: Ayes: Commissioners Doss, Entler and Walsh Nays: None; Absent: President Sansone and Vice-President McDermott.

Commissioner Walsh ask about the Bond rating increase - Treasurer Murray responded with his excitement.

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### **Maintenance Report –**

Director Iovinelli discussed Interim Superintendent of Parks Ryan Russ Maintenance report and answered questions. Highlighted the different areas that complete the maintenance department.

A discussion took place about the electric on the stage no longer working.

A discussion took place about the future of the stage. It was determined we will no longer put money into it. We will look into declaring it surplus.

We will budget for a stage at the Park events.

A discussion took place about the HVAC at the Roos. Williams is coming out to meet with staff to discuss the plan to rectify the cooling issues.

Maintenance staff will begin cleaning and face-lifting the day camp building.

Parts on order for a playground repairs.

A discussion took place about replacing the day camp van.

### **Recreation Report –**

Recreation Department Staff Reviewed Report and answered questions.

Commissioner Entler asked for how many memberships are currently active. And when we will start autopayments for memberships.

### **Business Report –**

Business Manager Murphy reviewed his report and answered questions.

A discussion took place about Leadership Academy

### **Director's Report –**

Director Iovinelli reviewed the report and answered questions.

Park Pathways - Updated the estimate. Ryan discovered the back of the Roos was not included.

We will go out to bid next week.

Updated and reviewed the capital improvements list

A special events evaluation discussion took place.

Commissioner Doss commented on the special event evaluation. His concern is with us not having a fall fest. Another concern is having more than one event on the same day as other entities.

Commissioner Doss discussed the gate to the admin lot. Commented on the pavilion, and there was alcoholic beverage. Suggested having the pavilion permitted.

Commissioner Entler brought up the garbage along the back road. Not having enough garbage cans. And there is excess garbage along road.

Commissioner Doss brought up signage warning patrons of no alcohol signs.

### **Illinois Association of Park Districts: None**

### **UNFINISHED BUSINESS:**

No Gloves Softball Tournament – Business Manager Murphy discussed the expenses and revenue. Compared it to history. See spreadsheet. This equates to we were much smarter about purchases. All expenses we accounted for including labor. Commissioner Doss commented on the expenses and what was not included in the past.

Commissioner Entler commented on credit card sales.

Commissioner Doss commented on the cooks, their hard work. Recreation Supervisor Entler will work on a volunteer packet to recognize them.

Recreation Supervisor Entler discussed volunteers. She also discussed the efficiency on how

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her and Recreation Supervisor Krajewski ordered product.

Commissioner Doss Asked about the Ginger Family being contacted. And making sure we have everyone information and they are being contacted for 2020. Recreation Supervisor Entler also discussed how we reach out to organizations.

Facility Manager Doss discuss the Softball part of the event. The teams followed the rules.

Teams did not complain about increase in fees.

Facility Manager Doss this was the first time all teams paid in full before the tournament.

Staff Fees/Benefits – Director Iovinelli updated the Board on where we are at with the decision.

Commissioner Walsh recommended as an action item in the next Board Meeting.

### **NEW BUSINESS:**

None.

### **PUBLIC COMMENT: None**

Motion was made by Commissioner Doss, seconded by Commissioner Entler to adjourn the meeting at 7:10 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_