

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on April 18, 2019.

**ROLL CALL:** President Doss chaired the meeting. Commissioners Walsh, McDermott, Sansone, Doss answered present. Commissioner Entler was an excused absence. Also present were Director/Secretary Jackie Iovinelli, Interim Superintendent of Parks Ryan Russ, Treasurer Joe Murray, Business Manager Jeff Murphy, and Recreation and Marketing Supervisor Rachell Entler.

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:** Motion was made by Commissioner Sansone, seconded by Commissioner Walsh, to approve the agenda: Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner Entler.

**REGULAR BOARD MEETING MINUTES:**

Motion was made by Commissioner McDermott, seconded by Commissioner Walsh, to approve the minutes of the March 21, 2019 Regular Board Meeting. Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None. Absent: Commissioner Entler

**TREASURERS REPORT:**

Treasurer Murray reviewed the lists of Disbursements for March and April 2019 totaling **\$58,794.76**. Motion was made by Commissioner McDermott, seconded by Commissioner Walsh to approve the disbursements for March and April 2019.

Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner Entler

Treasurer Murray reported the fund balances for the close of February 2019 totaled \$1,573,126.61 and that investments as of April 16, 2019 were \$2,633,646.37 in Money Market accounts and \$308,488.61 in Liquid Asset Fund totaling \$2,942,134.98 at Forest Park National Bank.

Treasurer Murray informed the Board the numbers look good for being near the end of the fiscal year.

Motion was made by Commissioner McDermott, seconded by Commissioner Walsh to accept the financial statements for the close of February 2019.

Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner Entler.

**CORRESPONDENCE:**

The Chicago Cubs Program included an advertisement for the No Gloves Tournament.

We received an invite to the American Legion Memorial Day service.

St. Bernardine Catholic Church sent a thank you for our generosity at their Game Day event.

IAPD sent out information on their Board Boot Camps, Summer 2019 Golf Guide and summer tour.

South Forest Park Parent Teacher Organization sent a thank you for supporting their Spring Fling Raffle.

**PUBLIC COMMENT:**

Mike Thompson mentioned the invite from the American Legion Memorial Day Service.

### **Maintenance Report –**

Interim Superintendent Russ reviewed his report. He touched on the seasonal staff started. NFC concrete was poured. Concessions was painted. Staff began working on the pool. Clean up of the in-line skate rink, skate park, tennis court and playpark were complete and ready for the season. Staff are going to look at options for the attic stairs in concessions. We are getting quotes for seal coating the parking lot. It was suggested to also look at seal coating the pathways behind the Roos.

### **Recreation Report –**

See department report.

Marketing and Recreation Supervisor Entler reviewed staff preparing for Summer. She included the upcoming No glove tournament preparations and the senior luncheon. All concession staff and day camp staff are hired.

Athletic and Facility Manager Doss was handling the installation of the cameras with Illinois Alarm.

### **Business Report –**

Business Manager reviewed his report.

Commissioner McDermott asked about how many staff are working in concessions at a time. And how many terminals are needed. Manager Murphy discussed have three cash drawers in concessions.

He also discussed internet improvements for the park.

### **Director's Report –**

Director Iovinelli reviewed the report. Matters for discussion are later on the agenda.

Discussed the rangers started.

Update on the vacant position. The front desk ladies are doing a great job with helping in the interim.

Staff are continuing to work on the budget.

Staff are attending parks day at the capital and the legislative conference.

Director Iovinelli also updated the Board on the Intergovernmental agreement with Cook County for the pathways.

### **Illinois Association of Park Districts**

None

### **Park District Foundation Report -**

Commissioner McDermott suggested we table it till the fall. The Board agreed.

### **Unfinished Business.**

1. Aquatic Facility Bathhouse Flooring Project.

A motion was made by Commissioner Walsh and seconded by Commissioner Sansone to accept the bid from Artlow Systems as the lowest most responsible bidder, for the Aquatic Bathhouse flooring project, in the total amount of \$51,069.27.

Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None;  
Absent: Commissioner Entler

### **NEW BUSINESS:**

1. Resolution honoring Village of Forest Park outgoing Mayor Anthony Calderone

A motion was made by Commissioner Sansone and seconded by Commissioner McDermott the Board adopt a Resolution honoring Village of Forest Park outgoing Mayor Anthony Calderone.

Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner Entler.

2. Illinois Parks and Recreation Association Distinguish Agency.  
Director Iovinelli explained the submission process of taking on the Distinguish Agency Award. Marketing and Recreation Supervisor Entler discussed the history. She also discussed the financial commitment.  
The Board was in support of the staff taking on the challenge.
3. No Glove Tournament  
Marketing and Recreation Supervisor Entler reviewed the last staff committee meeting. Staff are beginning the preparations. We also discussed Danette and Rachell are working on Volunteers.
4. 2019-2020 Board Meeting Schedule  
A motion was made by Commissioner McDermott, seconded by Commissioner Walsh the Board approve the Regular Board Meeting Schedule of the Board of Park Commissioners of the Park District of Forest Park for the Fiscal Year commencing May 1, 2019 and ending April 30, 2020.  
Roll Call: Ayes: Commissioners McDermott, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner Entler.

Public Comment

None.

Motion was made by Commissioner Sansone, seconded by McDermott to adjourn the meeting at 6:55 p.m.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_