

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on January 17, 2019.

**ROLL CALL:** President Doss chaired the meeting. Commissioners Walsh, McDermott, Entler, Sansone, Doss answered present. Also present were Director/Secretary Jackie Iovinelli, Superintendent Larry Buckley, Treasurer Joe Murray, Business Manager Jeff Murphy, Recreation and Marketing Supervisor Rachell Entler and Facility and Athletic Supervisor Andrew Doss.

The Pledge of Allegiance was recited.

**APPROVAL OF AGENDA:** Motion was made by Commissioner Sansone, seconded by Commissioner McDermott, to approve the agenda: Roll Call: Ayes: Commissioners Entler, Walsh, McDermott, Sansone and Doss; Nays: None

**PUBLIC HEARING** concerning the intent of the Board of Park Commissioners to sell not to exceed \$600,000 General Obligation Limited Tax Park Bonds for payment of land condemned or purchased for parks, for the building, maintaining, improving and protecting of the same and the existing land and facilities of the District and payment of the expense's incident thereto. President Doss asked for written or oral comments from the Board. There were no written or oral comments.

President Doss asked for written or oral comments from the public. There were no written or oral comments.

President Doss asked for a motion to adjourn the public hearing. Motion was made by Commissioner McDermott, seconded by Commissioner Entler. Roll Call: Ayes: Commissioners Entler, McDermott, Sansone, Walsh and Doss; Nays: None

Public Hearing Adjourned at 6:02 p.m.

#### **REGULAR BOARD MEETING MINUTES:**

Motion was made by Commissioner McDermott, seconded by Commissioner Walsh, to approve the minutes of the December 20, 2018 Regular Board Meeting. Roll Call: Ayes: Commissioners Walsh, McDermott and Doss; Nays: None; Abstain: Commissioner Entler.

#### **TREASURERS REPORT:**

Treasurer Murray reviewed the lists of Disbursements for December and January totaling **\$83,767.42**. Motion was made by Commissioner Sansone, seconded by Commissioner Entler to approve the disbursements for December and January 2018.

Roll Call: Ayes: Commissioners McDermott, Walsh, Sansone, Entler and Doss; Nays: None;

Joe reported that fund balances for the close of November 2018 totaled \$2,053,857.95 and that investments as of January 15, 2019 were \$1,248,169.48 in Money Market accounts and \$305,666.17 in Liquid Asset Fund totaling \$1,553,835.65 at Forest Park National Bank.

Commissioner Sansone comment on the balance in the Money Market accounts seems lower. Director Iovinelli mentioned we did not receive the grant payout yet.

Motion was made by Commissioner McDermott, seconded by Commissioner Entler to accept the financial statements for the close of November 2018.

Roll Call: Ayes: Commissioners Entler, McDermott, Sansone, Walsh and Doss; Nays: None;

#### **CORRESPONDENCE:**

None.

**PUBLIC COMMENT:**

None

**Maintenance Report –**

Superintendent Buckley informed the Board the Outdoor ice rink is up. Weather dependent its ready for use. Staff are checking the pool pumps. Staff are finishing taking down all Holiday decorations. Staff are waiting to use the Village dump truck to take down remaining items. Staff changed all filters throughout the Park buildings. Staff fix the fence by the day camp building. Commissioner Entler questioned the plan for controlling the dandelions in the park this spring.

**Director's Report –**

Director Iovinelli welcomed Jeff Murphy as the new Business Manager.

We are finalizing IPRA/IAPD Conference details are being finalized.

The Tuition reimbursement policy is ready for approval.

Staff took a trip to Belvidere to see the National fitness campaign equipment.

Other matters are being discussed further down on the agenda.

Congratulations to Commissioner Sansone for receiving the Master Board member status.

**Illinois Association of Park Districts**

None

**UNFINISHED BUSINESS:**

Staff presented the National Fitness Campaign information. Commissioner Entler discussed his hesitation. Concerned the duplication of services. Commissioner Walsh also questioned concerns residents may have. Staff discussed the differences between the campaign and the Roos.

Motion was made commissioner Sansone, seconded by Commissioner McDermott to Accept the partnership for the 2019 National Fitness Campaign. Roll Call: Ayes: Entler, McDermott, Sansone, Walsh and Doss. Nays: None.

**NEW BUSINESS:**

- a. Motion was made by Commissioner Sansone, seconded by Entler to accept Roy Sansone as the Delegate, Matt Walsh as the 1st Alternative and Eric Entler as the 2nd Alternative to serve as delegates to the Annual Business Meeting of the Illinois Association of Park Districts.
- b. Tuition Reimbursement Policy  
Motion was made by Commissioner Entler, seconded by Commissioner Walsh to accept the tuition reimbursement policy as presented with changes.  
Roll Call: Ayes: Commissioners Entler, McDermott, Sansone, Walsh and Doss; Nays: None;
- c. Forest Park Community Education –  
Staff received a Letter and Check from JoAnne Leber. The letter thanked the Park District for their support over the years. The check represented the monies remaining in the council account divided among agencies that supported over the years.
- d. PDRMA – Recognition of Accreditation reward.  
The Park District received their accreditation reward of \$1,500.
- e. Policy – Banners on Fence (West end and Circle Avenue)  
A discussion took place on direction for staff on creating a plan or policy on who and how banners are to be place in the Park. Staff will prepare a plan for banners at the park. Staff are looking at only allowing 2 weeks for banners. Displaying affiliates and

- select groups. Staff will take ownership of putting banners up in the park.
- f. Expansion of the Fitness Room at the Roos.  
Commissioner Sansone discussed observations in the Fitness Room at the Roos. The space seems too small and patrons are waiting to use equipment. We are already outgrowing the space. What is the cost to expand? Are we generating enough revenue? Staff discussed the autopayment plans. Staff discussed including the expansion on a five-year capital improvement list.
  - g. Fourth of July Event  
Recreation Supervisor Entler was presented with the contract for fireworks from Mad Bomber. We can sign a one year or three-year contract. The Board decided to sign the one-year contract with the idea of a new administration at the Village. Recreation Supervisor Entler will contact the Village and Fire Departments to confirm the signed agreements to have fireworks.

PUBLIC COMMENT

None

Motion was made by Commissioner Sansone, seconded by McDermott to adjourn the meeting.

Submitted by: \_\_\_\_\_ Secretary

Approved by: \_\_\_\_\_ Board of Commissioners

Approved by: \_\_\_\_\_ Board of Commissioners

Date: \_\_\_\_\_