

THE RESCHEDULED REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on January 25, 2018.

ROLL CALL: President Doss chaired the meeting, calling it to order at 6:00 p.m. Commissioners Entler, Sansone, Walsh and Doss answered present. Commissioner McDermott arrived at 6:04 p.m. Also present were Director Larry Piekarz, Superintendent Larry Buckley, Treasurer Joe Murray and Secretary Chris Richards. Recreation Supervisor Rachell Entler and Foundation President Kevin Bartlett were also in attendance.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA: Motion was made by Commissioner Entler, seconded by Commissioner Sansone, to approve the agenda. Roll Call: Ayes: Commissioners Entler, Sansone, Walsh and Doss; Nays: None; Absent: Commissioner McDermott.

MINUTES:

-Motion was made by Commissioner Sansone, seconded by Commissioner Walsh, to approve the minutes of the December 21, 2017 Regular Board Meeting. Roll Call: Ayes: Commissioners Sansone, Walsh and Doss; Nays: None; Absent: Commissioner McDermott; Abstention: Commissioner Entler.

CORRESPONDENCE:

-The Board reviewed the Correspondence File which included a letter from PDRMA notifying us of our Level A Accreditation and a letter from IAPD highlighting the advantages of membership and accompanied by this year's Annual Report.

PUBLIC COMMENT:

-Mr. Bartlett, on behalf of the Pony League organization servicing Oak Park, River Forest, Forest Park and Berwyn, requested permission to display a banner promoting registration. Permission was granted.

TREASURER'S REPORT:

-Treasurer Murray reviewed the disbursements for December 2017 and January 2018: computer generated checks totaled \$576,878.38 and manual checks and electronic payments totaled \$6,565.35 for a grand total of \$583,443.73 in expenses submitted for approval. Motion was made by Commissioner Walsh, seconded by Commissioner Entler, to approve disbursements for December 2017 and January 2018. Roll Call: Ayes: Commissioners Entler, McDermott, Sansone, Walsh and Doss; Nays: None; Absent: None.

-Joe reviewed financial statements for the close of December 2017. Reports showed that the balance on account as of December 31, 2017 was \$1,725,070.38. The Money Market fund shows a balance of \$110,195.60 as of 1/23/17 with an additional \$200,416.27 in the OSLAD Money Market Account and the Illinois Park District Liquid Asset Fund shows a balance of \$848,649.82 in the Bond Account with an additional \$429,065.24 in the DCEO account. Motion was made by Commissioner Sansone, seconded by Commissioner McDermott to approve the financial statements for the close of December 2017. Roll Call: Ayes: Commissioners Entler, McDermott, Sansone, Walsh and Doss; Nays: None; Absent: None.

-Treasurer Murray said that he anticipates that, although we have been approved for the PARK, OSLAD and DCEO grants for the Roos Recreation Center Project, we may have a cash flow problem as we have not as yet received the funds. Tax bills are due in March and we will be applying for half payment of the PARC grant at the end of this month, but it will take some time to receive the money. He suggested that a line of credit be opened with the bank that can be used to pay expenses if the cash shortfall occurs. The consensus of the Board was to explore the possibility of funding in the event that grant receipts are not in time to cover costs.

SUPERINTENDENT OF PARKS REPORT:

-Superintendent Buckley reported on work done over the past month stating that the three-rail wooden fence has been installed at Building # 4 and trash receptacles for the Roos property have been assembled. He reported that the heater in the concession stand wen down over the holidays causing all pipes and fixtures to freeze. The heater has been repaired and plumbing repairs have been done. Director Piekarz commented that a claim has been filed with PDRMA.

DIRECTOR'S REPORT:

- Director Piekarz updated the Board on progress with the Roos Recreation Center, stating that the flooring has been installed in the fitness and multipurpose rooms. He said that all EPA paperwork has been completed and he has applied to receive an NFR Letter. He is also meeting with our auditor to fulfill the application requirements to receive 50% of the PARC grant funds.
- Larry provided a proposal from the Yearbook \$2695.00 for a new logo for the District. This is the company that has been working with our recreation staff on the branding/marketing for the Roos. The consensus of the Board was to wait pending a review of their portfolio.
- Director Piekarz told the Board that he received a quote of \$25,000 for resurfacing locker room floors for the Aquatic Center. The floors were last done in 2014. Superintendent Buckley explained the problem with regard to cracking and said that it is something that is inevitable. Discussion was held with regard to flooring maintenance and repair options and the work done by Sundeck. Director Piekarz said that they can try to find other companies that do this type of work. If the work is to be done this year a decision will need to be made at the next meeting.
- There will be a Breakfast with the Legislators held at the Conservator hosted by the Park District of Oak Park on February 9th.
- Larry reported that Cook County Commissioner Richard Boykin was able to get a \$100,000 grant from the Cook County Transportation Department. A ceremonial presentation will be made on February 24th.
- Director Piekarz presented a sample plaque to be displayed at the Roos Recreation Center. Commissioner McDermott said that she felt former commissioners Sam Alonzo and Bud Boy should also be listed on the plaque in addition to the Friends of the Park Rachell Entler and Kelly Crawford.
- Larry said we are applying for another grant for \$3500 for a garden for our DayCamp.
- Commissioner McDermott asked about pricing for fitness pass memberships, specifically whether active military and/or seniors would be allowed free access. Recreation supervisor Entler said that military would be free and senior rates were discounted but access to the walking track if free. She said that publication and marketing of these prices are being addressed with Yearbook.

ILLINOIS ASSOCIATION OF PARK DISTRICTS REPORT.

- Commissioner Entler reported that there were 1090 exhibitors and 4013 attendees at the year's IAPD/IPRA Conference. He also told the Board that he has stepped down from the Conference Committee.

PARK DISTRICT OF FOREST PARK FOUNDATION REPORT.

- Foundation President Kevin Bartlett reported that the Foundation increased fundraising by 30% this year and was able to repay the \$10,000 start-up loan to the Park District. A meeting to discuss their goals is being held this evening and they are currently down to three board members. Director Piekarz and Commissioner McDermott will be meeting with them to discuss their "game plan". Commissioner McDermott said there has been some discussion questioning the continuation of the Foundation and asked for input. Commissioner Sansone suggested that discussion be held after a report on the meeting was received.

UNFINISHED BUSINESS:

- Director Piekarz initiated discussion on the 50th Anniversary of the Annual 16" Invitational Softball Tournament, describing the two t-shirts that are planned. He also provided information with regard to past MVP's and a history of tournament logos. He said that he did discuss the possibility of turning the beer concession over to an outside vendor with Pat Malone of McGaffers. Discussion was held concerning the logistics and the pros and cons of making such a change. Commissioners asked Director Piekarz to put together a report of the potential financial impact and clarify some issues with regard to pricing and scheduling with Mr. Malone. Director Piekarz suggested that we may want to postpone the change for a year. Larry said that we may want to do a band with special games on Tuesday. President Doss had also proposed an "MVP" hat and Director Piekarz talked about who would throw out the first pitch. Commissioner McDermott suggested that committees be formed for food, marketing, softball and any other committees that may be needed. President Doss will form a Softball Committee and will meet before the next Regular Board Meeting. Commissioner McDermott also proposed offering merchandise on line. A Special Events Committee Meeting on the 50th Anniversary was scheduled for 5:00 p.m. on February 15, 2018 prior to the Regular Board Meeting.

PUBLIC COMMENT:

-None.


NEW BUSINESS:


-Director Piekarz said that the Board needs to attend a sexual harassment training. He will schedule it for the March 15, 2018 meeting.

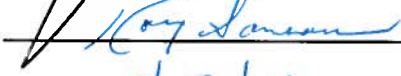
-Commissioner Walsh asked about the status of our drone policy and recommended that it be finalized before the spring.

ADJOURNMENT:

-Motion to adjourn was made by Commissioner Sansone at 7:04 p.m., seconded by Commissioner Entler. Ayes: 5, Nays: 0, Absent:0.

Submitted by:  Secretary

Approved:  Board of Park Commissioners

 Board of Park Commissioners

Date: 2/15/18