

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on October 20, 2016

ROLL CALL: President Walsh chaired the meeting calling it to order at 6:05 pm. Commissioners Doss, Entler, McDermott, Sansone and Walsh answered present. Also present were Director Larry Piekarz, Superintendent Larry Buckley, Treasurer Joe Murray and Secretary Chris Richards. Forest Park resident Michael Thompson was also in attendance as were Tom Lancaster and Gabriela Garcia of Wermer, Rogers, Doran and Ruzon, Parl District of Forest Park Foundation President Kevin Bartlett arrived at 6:30 p.m.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA: Motion was made by Commissioner Entler, seconded by Commissioner McDermott, to approve the agenda. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

MINUTES:

-Motion was made by Commissioner Sansone, seconded by Commissioner Doss, to approve the minutes of the September 15, 2016 Regular Board Meeting. Roll Call: Ayes: Commissioners Doss, McDermott, Sansone and Walsh; Nays: None; Absent: None. Abstain: Commissioner Entler.

-Motion was made by Commissioner Sansone, seconded by Commissioner Doss, to approve the minutes of the October 11, 2016 Special Board Meeting. Roll Call: Ayes: Commissioners Doss, McDermott, Sansone and Walsh; Nays: None; Absent: None. Abstain: Commissioner Entler.

CORRESPONDENCE:

-The Board reviewed the Correspondence file which included a note from Tim Shanahan of Shanahan's accompanied by a \$250 donation complimenting our recent Fall Chili and Beer Fest, Certified mail from Mr. Nicholas Lococo: one a letter thanking the staff for the facilities, particularly the fitness room, which have been helpful in his recovery from surgery and a note sharing his ideas for the Roos property and notes from Middle School students thanking Assistant Director Thomas for meeting with them to discuss the Roos Development.

PUBLIC COMMENT:

-None.

SPECIAL GUESTS:

Tom Lancaster and Gabriela Garcia of Wermer, Rogers, Doran and Ruzon were on hand to discuss the 2016 Audit Report. Mr. Lancaster distributed a spreadsheet of Financial Highlights and reviewed Audit documents stating that District finances are sound. He then opened the floor to questions.

TREASURER'S REPORT:

-Treasurer Murray reviewed the lists of computer checks totaling \$142,291.99 and manual checks and electronic transactions totaling \$17,208.62 for a grand total of \$159,500.91 in disbursements for September and October 2016. Motion was made by Commissioner Sansone, seconded by Commissioner McDermott, to approve the disbursements for September and October 2016. Roll Call: Ayes: Commissioners Doss, McDermott, Sansone and Walsh; Nays: Commissioner Entler; Absent: None.

-Joe reported that fund balances for the close of September 2016 totaled \$5,926,861.72 which reflects receipt of \$200,000.00 in released OSLAD funds. New totals also reflect adjustments and transfers made in the Audit. The investments schedule as of October 18, 2016, showed

\$5,695,204.28: \$915,286.07 in a Money Market account at Forest Park National Bank yielding 1% interest and \$4,354,643.47 in the Illinois Park District Liquid Asset Fund Bond Account, with an additional \$425,274.74, in the DCEO Grant Account with IPDLAF. Motion was made by Commissioner Sansone, seconded by Commissioner Doss, to accept the financial statements for the close of September 2016. Roll Call: Ayes: Commissioners Doss, McDermott, Sansone and Walsh; Nays: Commissioner Entler; Absent: None. Commissioner Entler indicated that his vote is pending a review of invoices from Lord and Murphy, particularly as they relates to the development of online registration.

SUPERINTENDENT OF PARKS REPORT:

-Superintendent Buckley reported that winterization of the pool and park are being completed for the fall. Batting cages have been closed and the pool and SCS have been painted. Cabanas and FunBrellas have been stored. A final scrub of the locker rooms will be done next week. A replacement side panel has been ordered for the skate park.

ASSISTANT DIRECTOR'S REPORT:

-In Assistant Director Thomas' absence Director Piekarz shared his written report outlining events that occurred over the past month and highlighting upcoming Halloween and Holiday events.

-Larry said that Steve has compiled a Lock Down Procedure per the Board's request and he has sent it to PDRMA for their review. Once their input is incorporated, it will be brought to the Board for approval.

DIRECTOR'S REPORT:

-Director Piekarz reported that he believes that the Fall Chili and Beer Fest would have been a great event if the weather hadn't been so dismal. Because we have experienced bad luck with the weather for the fall festivals, staff is considering doing them under a big tent and providing heaters next year.

-Larry reported that there were a number of problems with use of the fields for the Wounded Warrior Tournament run by Chris Harris, among them complaints from our neighbors. He said that he has met with Mr. Harris and suggested that he find a more appropriate place for his event, however Mr. Harris indicated that he is planning to come talk to the Board at the November meeting. Larry recommended that field use for the tournament not be approved for next year, but that if it is, regulations be strictly enforced and security deposit required.

-Larry provided further revised drawings for the Roos Development Project showing washrooms accessible from outside. This change will increase the budget about \$250,000, but the consensus is that this is an important element of the project. Larry said this will be reflected in the plans that are submitted to the Village officials at the meeting scheduled for October 27th.

-Director Piekarz said that he is scheduling a meeting with Village officials with regard to the 4th of July Celebration. He told the Board to let him know if any were interested in attending the Kiwanis dinner on November 15th.

ILLINOIS ASSOCIATION OF PARK DISTRICTS REPORT:

-Commissioner Entler provided copies of the IAPD 2016 Research Findings with shows statistics tailored to our district as well as state-wide data. He also provided a copy of the revised Employment Law Book.

PARK DISTRICT OF FOREST PARK SCHOOL FOUNDATION REPORT:

-Kevin Bartlett reported that the Foundation is focusing on marketing and partnering with the District on events. They are still trying to determine what the "signature event" will be and are working on building up a "nest egg". He said that, since Mike Thompson resigned, they are looking for a new board member to replace him.

UNFINISHED BUSINESS:

-None.

PUBLIC COMMENT:

-None.

NEW BUSINESS:


-Motion was made by Commissioner Doss, seconded by Commissioner Sansone, to accept the Audit Report for FY 2015-16 as prepared by Wermer, Rogers, Doran and Ruzon. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.


-Motion was made by Commissioner Entler, seconded by Commissioner Doss, to appoint Commissioner Roy Sansone as Delegate and Commissioner Matt Walsh as Alternate Delegate to the Annual Business Meeting of the Illinois Association of Park Districts to be held on January 21, 2017. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.


-Director Piekarz told the Board that we received a FOIA request for a copy of our Billboard Contract from Landmark who want so attend a Board Meeting to discuss buy out of the contract.

ADJOURNMENT:

-Motion to adjourn was made by Commissioner Sansone at 7:18 p.m., seconded by Commissioner Doss. Ayes: 5, Nays: 0; Absent: 0.

Submitted by:  Secretary

Approved:  Board of Park Commissioners

 Board of Park Commissioners

Date: 11/18/16