

THE REGULAR MEETING OF THE BOARD OF PARK COMMISSIONERS of the Park District of Forest Park, Cook County, Illinois was held in the Administration Building of the Park District of Forest Park, 7501 Harrison Street, Forest Park, Illinois at 6:00 p.m. on November 17, 2016.

ROLL CALL: President Walsh chaired the meeting calling it to order at 6:00 p.m.. Commissioners Doss, Entler, McDermott, Sansone and Walsh answered present. Also present were Director Larry Piekarz, Assistant Director Steve Thomas, Treasurer Joe Murray and Secretary Chris Richards. Jeff Murphy of Lord and Murphy, our IT person and Citizen Michael Thompson were also in attendance.

The Pledge of Allegiance was recited.

APPROVAL OF AGENDA: Motion was made by Commissioner Entler, seconded by Commissioner Sansone, to approve the agenda. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

MINUTES:

-Motion was made by Commissioner McDermott, seconded by Commissioner Entler, to approve the minutes of the October 20, 2016 Regular Board Meeting..Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

-Motion was made by Commissioner Enter, seconded by Commissioner Doss, to approve the minutes of the October 20, 2016 Special Events Committee Meeting. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

CORRESPONDENCE:

-The Board reviewed the Correspondence file which included a thank you letter from the Answer, Inc Autism Awareness & Support Agency for our recent donation.

PUBLIC COMMENT:

-Jeff Murphy of Lord and Murphy briefed the Board on the status of online registration. He said that it is currently working and that he is working with staff on procedural aspects. He explained that a new software system was necessary to accommodate on line registration and that system has been implemented in the office. He answered questions for commissioners and will attend the next Board Meeting to provide a demonstration. Commissioner Entler suggested that formal staff training sessions be held to assist staff in helping patrons if they should encounter any difficulties with on line registration. Training will be scheduled over the next few weeks.

TREASURER'S REPORT:

-Treasurer Murray reviewed the lists of computer checks totaling \$429,783.13 and manual checks and electronic payments in the amount of \$7,983.45 for a grand total of \$437,766.58 in disbursements for October and November 2016. Motion was made by Commissioner Doss, seconded by Commissioner Entler, to approve the disbursements for October and November 2016. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

-Joe reported that the financial statements for the close of October 2016 reflect a balance of \$5,743,415.79. Motion was made by Commissioner Sansone, seconded by Commissioner Doss, to approve the financial statements for the close of October 2016. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

SUPERINTENDENT OF PARKS REPORT:

-Superintendent Buckley was not in attendance due to illness, however his written report included a summary of activities of the maintenance department during the month: primarily preparing the Park and facilities for the winter months and decorating for the holidays.

ASSISTANT DIRECTOR'S REPORT:

-Assistant Director Thomas summarized recreation activities over the past month and also reported on WSSRA events that occurred and are upcoming. He noted that our Candy Cane Lane Craft Fair will be held this coming Saturday with forty vendors and concessions being offered by the Park District Foundation.

DIRECTOR'S REPORT:

-Director Piekarz reported that work on the PUD application to the Village has been completed and he is hoping that the process will proceed smoothly and construction may begin in the spring. Because of MWRD requirements the project must be completed by September 2018. He also noted that he attended a meeting

with IDOT regarding the Circle Avenue bridge, but the project is a long way if it happens at all and it would have a minimal effect on us.

-A Unity March will be held this Saturday November 19th and will begin in the park in the evening. Larry has spoken with the organizer who said they will march to Madison Street.

-Director Piekarz said that the 2002 van is in bad shape and needs to be replaced. He provided costs for both new (\$52,000.00) and used (\$16,000.00) 14 passenger buses. The bus is used to transport FunCamp participants and could also be used for trips. He said that the company has been approved through the state bid process so we will not need to go out to bid. Discussion was held and the consensus of the Board was to look into a new one. Larry said he would keep them posted.

-IPRA is offering a grant for \$15,000 for playground equipment that he would like to apply for for the Roos property, but he doesn't think we will conform with their deadline so he is contacting GameTime to find out how strict the deadline is. He is also working with St. John Middelhouser to determine whether it would be worth it to reapply for the Brownsfield Grant that we were unsuccessful with the past two years.

-Commissioner McDermott asked whether we had made a final decision with regard to the use of the fields for the Wounded Warriors Tournament that Chris Harris hosts. Larry said that he has told Mr. Harris the conditions that were discussed at last month's meeting and the Board indicated that they agreed with and would support Director Piekarz' recommendation. Because of the problems that have occurred over the years the Commissioners agreed that they would prefer not to have the event take place at the Park.

IAPD REPORT:

-None.

PARK DISTRICT OF FOREST PARK FOUNDATION REPORT:

-None.

UNFINISHED BUSINESS:

-Assistant Director Thomas provided a copy of our new "Lockdown Procedures" and said that these were compiled with input of PDRMA and the Forest Park Police Department. They have been shared with staff and will be included in all future staff training.

PUBLIC COMMENT:

-Mr. Thompson commented that within the past week Fisher House of the VA has received a donation through the Wounded Warrior tournament held here in October, however he does not know the amount.

NEW BUSINESS:

-Motion was made by Commissioner Sansone, seconded by Commissioner Entler, to appoint Steve Thomas as representative and Larry Piekarz as alternate representative for the Park District of Forest Park to the Board of West Suburban Special Recreation Assn. for the calendar year 2017. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

-Treasurer Murray and Director Piekarz presented the Truth in Taxation Resolution explaining the 4.99% increase will not be realized, however it is recommended so that the maximum possible real estate taxes for the year are realized. Motion was made by Commissioner Sansone, seconded by Commissioner Doss, to adopt Resolution 161117 determining the rate increase for 2016 real estate taxes. Roll Call: Ayes: Commissioners Doss, Entler, McDermott, Sansone and Walsh; Nays: None; Absent: None.

ADJOURNMENT:

-Motion to adjourn was made by Commissioner Sansone, seconded by Commissioner Doss, at 6:44 p.m.
.Ayes:5; Nays: 0; Absent: 0.

Submitted by:



Secretary

Approved:



Board of Park Commissioners



Board of Park Commissioners

Date:

12/15/16